

Requirement Sheet for Division of Continuing Studies Bachelor of General Studies degree program (BGS)

updated June 2010

General Education Requirements NOTE: BGS STUDENTS MUST RECEIVE A GRADE C OR BETTER FOR ALL REQUIRED COURSES A Grade C- or less will be used as an elective only	List of Approved General Education Courses (from categories 1 and 2)	Credit Hours Earned	Final Grade Received
Written Communication Writing Composition ENG-W290 – required for writing threshold – also fulfills research writing and critical thinking requirements. Capstone requirement for BGS students only	ENG-W 131, HON-H 103 ENG-W 231, W234, W270, W290, W300, W310, W315, W350, W405, W420 COAS-I 498, ENG-W 405, SCS-G 400		
Oral Communication	SPCH-S 121, HON-H 104		
Information Technology	CSCI –C 106 Intro to Computers		
Information Literacy	COAS-S 104 Freshman Seminar		
Quantitative Reasoning SCS may also use PHIL- P 150 Elementary Logic	MATH-M 110, M112, M117, M118, M119, M122, M125, M215, MATH-T 101		
Reasoning about Ethical Issues	JOUR-J 280, PHIL-P 100, P 140, P 145, P200, P240, AFRO-A 249, ENG-L 295		
Diversity Recommend SOC-S 163 as also fulfills a Social Science Requirement.	AFRO-A 169, A249, EDUC-M 300, FINA-A 150, GEOG-G 201, HIST-E 100, F100, F216, F232, G100, H207, H231, PHIL-P 170, POLS-Y 107, Y109, SOC-S 163, ENG-L 351, SPCH-S 122		
Critical Thinking *SCS excludes the use of ENG-W 290 for this requirement – do not count the credit twice.	AST-A 100, BIOL-L 100, CHEM-C 100, C101, C102, C 104, C 105, C 121, C 125, C126, CSCI-A 201, CSCI-C 201, C237, C251, ENG-W 270, W420, GEOL-G 100, G180, HIST-F 100, G100, NURS-S 471, PHIL-P 150, PHYS-P 100, P105, P120, P201, P221, PLSC-B 101, B203, POLS-Y 103, Y107, Y109, Y205, PSY-B 452, P101, P102, SPCH-S 228, ENG-L295		
Central Ideas in Arts & Humanities Two courses from the approved Gen. Ed. List – one from the Arts and one from Humanities. The BGS requires a minimum of 18 hours from Arts & Humanities, grade C or better. Includes S121, W131, W290 and Capstone requirements.	The Arts: FINA-F 100, H100, N110, MUS-E 241, M174, T109, THTR-T 105, T120, T271 The Humanities: AFRO-A 169, ENG-L 101, L102, L104, L106, L297, L299, L351, L352, L354, L358, FINA-A 101, A102, HUMA-U 101, U102, PHIL-P 100, P140		
Central Ideas in Social Sciences The BGS requires a minimum of 12 hours from Social Sciences, grade C or better. SOC-S 163 recommended as it also fulfills Diversity Req.	ECON-E 100, GEOG-G 110, HIST-H 101, H103, H104, H105, H106, JOUR-C 200, POLS-Y 103, Y107, Y109, Y205, PSY-B 310, PSY-P 101, P102, SOC-S 163		

<p>Central Ideas in Science & Math Must have one science class with lab for 5 credits and one 3 credit hour class, from different disciplines.</p> <p>The BGS requires a minimum of 14 hours from Science & Math, grade C or better. MATH-M110 or higher and CSCI-C 106 complete this area.</p>	<p>AST-A 100, BIOL-L 100, CHEM-C 100, C101, C102, C104, C105, C106, C121, C122, C125, C126, GEOG-G107, GEOL-G 100, G180, PHYS-P100, P105, P120, P201, P221, PLSC-B 101, B203</p> <p>HPER-H363, PHIL-P 150, SPEA-E 162 can be used as M&S only for BGS</p>		
Other Major Requirements			
<p>Area of Concentration – must have minimum of 18 hours in one area: Arts & Letters, Science & Math, or Social Sciences.</p> <p>Choose courses from at least two different disciplines within that area.</p> <p>Check current Bulletin for requirements needed for any minor(s).</p>			
<p>Upper Level Course Requirements</p> <p>All BGS students must complete at least 30 hours of upper-level (300-400) courses.</p> <p>*The Capstone Requirement counts as an upper-level course.</p>			
<p>Electives EDUC, MIL, BUS, NURS courses fit in this category.</p>			

Notes and Helpful Information:

First of all, your advisor can stop most little issues from becoming big issues. Call us at 812-941-2315 to make an appointment if you have questions, concerns or just need a helping hand. We are here to help you!

Second, DO NOT assume the worst. We understand that University jargon can be intimidating and scary. We are happy to explain or translate for you!

Please print out a copy of your Academic Advising Report (AAR) from OneStart before coming in to meet with your advisor. How?

1. Go to <http://onestart.iu.edu> and log in.
2. Click on **Go to Student Center**.
3. Click on **My Academics & Grades**.
4. Under the Advising heading, click on **View My Advisement Report**.
5. Select the **Institution**, i.e. Southeast.
6. Select the **Report Type**; click **GO**.

This report may use several sheets of paper, so print from home if your print quota is low! DO NOT choose the "printable version." Instead, right click and choose print. Also, you should be able to print 2 pages on one sheet by changing the properties on the printer. Just go to the finishing tab.

Note: If you began taking classes before Fall 2005 your AAR will not work properly. Not a problem. We can fix it.

Some details to remember when looking at your Academic Advisement Report (AAR):

- ✓ Student may not have over 21 hours in any discipline or more than 30 hours in a professional degree area (such as BUS, EDU, JOUR, MUS, NURS). Discuss minor requirements with your Academic Advisor if you have excessive hours in any area.
Current requirements for each minor are listed in the IU Southeast Bulletin at <http://www.ius.edu/bulletin.cfm>.
- ✓ Due to the First Year Seminar and the General Education Requirements, students entering Continuing Studies after Fall 2005, will graduate with a minimum of 121 credit hours.
- ✓ A minimum of 30 hours must be taken within the IU system. Self-Acquired Competency credit and CLEP/DSST exams do not count toward this 30-hour minimum. *CLEP/DSST exams count as transfer hours*. Students may not have more than 30 hours of CLEP/DSST exams.
- ✓ A student may not have more than 90 transfer credit hours. If more than 90 hours are brought in, the School of Continuing Studies will utilize upper-level and required hours first so that lower-level elective hours are dismissed from the file.
- ✓ A minimum of 20 hours of accepted course work for the BGS must be taken *after* the student has been admitted into the School of Continuing Studies. In order to graduate, a student must maintain a Grade Point Average (GPA) of *at least 2.0 for hours completed after admittance*.
- ✓ The School of Continuing Studies requires that you receive a C or better on all required classes.

Apply for graduation at least 1 full semester before you complete course work. If you intend to graduate in May, you need to apply before leaving for winter break in the Fall semester. **Make sure you come into the SCS office to apply for graduation.** Complete and print the survey at www.ius.edu/gradsurvey and return to our office in Knobview 225. *Note:** Completing the grad survey is not the same as Applying for Graduation.

Make an appointment at least every other semester to meet with your advisor. She can tell you what you need and the best routes to accomplish those goals so that you graduate on time.

I can't throw
you a life
preserver if I
don't know
you're sinking!

Saundra Says...

"College is not meant to be a self-guided tour. You need support. Support from friends, family and your Academic Advisor. Don't be afraid to ask for it."

If you are having trouble scheduling classes around your work and family responsibilities, you *may be able* to take web-based courses through the Indiana College Network (ICN). Take a look at the available courses on their website at www.icn.org. There is a list of schools that are recommended for IU Southeast students and some schools are off-limits. Call or stop by our office for information on ICN. The ICN Coordinator is located in the Registrar's Office, US-107. These courses must be approved by your advisor.

If you're confused or undecided about a career path, visit Career Services in US-106 or call 812-941-2275 and ask about the **Strong Interest Inventory assessment**. Career Services also offers classes on networking, interviewing, and resume writing as well as internships. Did you know Junior and Senior-level students can earn college credit with their current employer just by interning in a different position?

