

FIELD EXPERIENCE AGREEMENT FOR SCHOOL PERSONNEL

The employee named below has applied to be a masters candidate in the IU Southeast Program in School Counseling. The program is a 48-hour master's degree with the final 36 hours taken in a two-year cohort program, which begins in the summer and continues with two evening courses on Monday and Wednesday in the fall and spring for two years and three courses in the intervening summer.

Only 16 students are accepted into the program each year and there is a significant investment in time and energy by the student during those two years. In addition to the expectation of class attendance, the teacher must do three semesters of field experience in your school. This will require using the planning period, plus time before and after school and in the summer to complete the activities. It will be necessary for the student to do individual and group counseling, classroom guidance and school achievement advocacy projects in your school during the two years, under the supervision of a university professor and a counselor in your school. If there is no counselor in your school, then an off-site supervisor will be assigned by IU Southeast.

As the candidate's administrative supervisor, the IU Southeast program needs to be sure that you understand what is required and that you agree to allow the student to use their preparation time PLUS time before and after school to do the counseling activities for three semesters. In addition, the student will need to use two personal or professional leave days each year to attend counseling conferences. If you have a certified school counselor in your building, that counselor will need to provide an hour of site supervision for the counseling student each week. Further details regarding program requirements can be found in the program handbook that is available on the IUS website.

It has been our experience that the school benefits greatly from having a teacher who is doing counseling field experiences because the counseling student is able to assist the regular counselor and can even do some new projects and services. You also gain a teacher who has highly developed skills for working with students and improving student achievement.

When you have discussed the IU Southeast Counseling Program with your supervisee, both of you should sign below to indicate that you are aware of the program requirements and you agree to work together so that s/he can successfully complete the program requirements. If you have questions please call: Dr. Mary C. Bradley, 812 941 2346, or email her at mabradle@ius.edu

Counseling Applicant

Date

Principal

Date

School: _____