



ACADEMIC SEARCH

And Other EbscoHost Databases

BEGINNER'S GUIDE

To find ARTICLES in EbscoHost Databases:

From the Library Web Page, www.ius.edu/Library, click on "Article & Database Search" (under FIND INFORMATION.) Scroll down to the Shortcuts and select Academic Search Premier. For other EbscoHost databases, scroll down to the Alphabetical list and select desired database. (If off-campus, log in as prompted.)

BASIC INSTRUCTIONS:

1. Type in your search terms. (For most Ebscohost databases, You may scroll down and limit your search to full-text and/or scholarly materials by clicking the appropriate box, or to a specific magazine by typing in its title.) Then click on "Search." If you are not satisfied with the results, go back to the search screen and near the bottom of the search page click on "Also search in full text of articles," then repeat your search.
2. You may limit your search at this screen also to Academic Journals, Magazines, etc.
3. To view an article, click on the HTML full-text or PDF full-text notation in the citation.
4. To print an article: For HTML: Click on the blue "Print" notation at top of page. Click on "Print" and "OK" if prompted. Alternately, you can just click on your browser print option. For PDF: Wait for Adobe reader to load. Then click on the print icon IN THE ADOBE SCREEN--the one closest to the text. (If you use your browser print options first with PDF the article will not print.)
5. To return to the list of articles, click on the "Results List" box at the top of page, or click on the "Back" button of your browser.
6. You may also e-mail or download an article. Click on the "E-mail" or "Save" option at the top of the screen and follow instructions. For e-mail, be sure to type in your full address (ssstudent@ius.edu or ssstudent@hotmail.com.)

PLEASE NOTE THAT THESE ARE EXTREMELY BASIC INSTRUCTIONS. FOR ADDITIONAL INFORMATION CONSULT ONLINE HELP, ASK AT THE REFERENCE DESK, OR CALL 941-2489. Indiana University is an equal opportunity institution. If you have a disability and need assistance, arrangements can be made to accommodate most needs. Contact the Office of Services for Students with Disabilities at 941-2579.