

School of Social Sciences Meeting Minutes
September 15, 2008

Those present:

Jean Abshire, James Beeby, Stephanie Bower, Dana Creamer, Bernardo Carducci, Donna Dahlgren, Aimee Edison, William Farrell, Linda Gugin, Carl Kramer, Robert Lennartz, Billy Long, Todd Manson, Robin Morgan, Bernadette Olson, Greg Phipps, Kelly Ryan, Jim St. Clair, Valerie Scott, Yu Shen, Dean Clifford Staten, Joe Wert, and Diane Wille.

Dean Staten opened the meeting by introducing William McGuire, Director of the Academic Success Center to speak about a proposed survey of introductory courses. This survey would be used by advisors to assist new students in selecting an appropriate course load. A profile would be generated of introductory courses of nonspecific instructors or sections regarding a number of criteria. Discussion followed. Dr. McGuire noted that this survey would not be available to students but, instead, used by advisors. Dr. Staten suggested that each discipline meet with its members and decide if /how they wish to participate in this survey. Completed surveys should be given to Dana Creamer or Dean Staten. A copy of the survey is attached to the minutes on file in the School of Social Sciences office.

Dean Staten next introduced Chief Dennis Simon and Officer Monica Wise to address the new policy for after hours facility permits. Chief Simon noted that this policy allows the University Police to better control access to closed buildings. The new form can be accessed on email on the University Police website and must be completed by the professor. Permits will be reproduced at the University Police Office and students may call for them there. Students must present their UCard in order to pick up their permits. Officer Wise noted that University Police persons are the only staff who can give access to students with these permits. Chief Simon also noted that he has asked to return to a later school meeting to discuss how to handle unusual behavior in the classroom and dangerous situations on campus. A copy of the new policy is attached to the minutes filed in the School of Social Sciences.

Lastly, Dean Staten introduced Valerie Scott to speak regarding General Education Assessment. Goal outcomes will be assessed using a data collection process. Each discipline should meet to decide a process to provide examples of how goal outcomes are being met. A copy of the handout regarding this issue is on file with the minutes in the School of Social Sciences Office.

With no further business or announcements, the meeting adjourned at 1:10 p.m.