


# INDIANA UNIVERSITY SOUTHEAST

## Office of Academic Affairs

### Interdepartmental Communication

**TO:** Jeanne Sept, Vice Provost for Academic Affairs, IUB  
Alfred Guillame, Jr., Vice Chancellor for Academic Affairs, IUSB  
Uday Sukhatme, Executive Vice Chancellor & Dean of Faculties, IUPUI

**FROM:** Gilbert W. Atnip   
Vice Chancellor for Academic Affairs

**SUBJ:** Activation at IU Southeast

**DATE:** December 9, 2008

The course activation request below is recommended for approval by Indiana University Southeast. A copy of the request form is attached.

#### **INFO-I 499 Readings and Research in Informatics**

In accordance with the procedures for curriculum development, if there are no remonstrances received in the Office of the Vice Chancellor for Academic Affairs at IUS by **January 9, 2008**, the request will be forwarded to the Office of University Enrollment Services for recording.

refk

cc: Ben Nassim

Attachments

New Course Request

Indiana University

Southeast Campus

Check Appropriate Boxes: Undergraduate credit  Graduate credit  Professional credit

1. School/Division Natural Sciences 2. Academic Subject Code INFO-I
3. Course Number 499 (must be cleared with University Enrollment Services) 4. Instructor
5. Course Title Readings and Research in Informatics
Recommended Abbreviation (Optional)
(Limited to 32 Characters including spaces)
6. First time this course is to be offered (Semester/Year): Spring 2009
7. Credit Hours: Fixed at or Variable from 1 to 3 Can be repeated up to 6 credit hours
8. Is this course to be graded S-F (only)? Yes No X
9. Is variable title approval being requested? Yes No X
10. Course description (not to exceed 50 words) for Bulletin publication: P: Consent of instructor and completion of 100- and 200-level requirements in Informatics. Independent reading and research related to a topic of special interest to the student. written report required. Can be repeated for a maximum of 6 credit hours.

11. Lecture Contact Hours: Fixed at or Variable from to
12. Non-Lecture Contact Hours: Fixed at or Variable from 1 to 3
13. Estimated enrollment: 5 of which 0 percent are expected to be graduate students.
14. Frequency of scheduling: Fall/Spr/Sum. Will this course be required for majors? No
15. Justification for new course: Allows students to obtain credit for doing instructor-directed research in Informatics
16. Are the necessary reading materials currently available in the appropriate library? yes
17. Please append a complete outline of the proposed course, and indicate instructor (if known), textbooks, and other materials. see attached
18. If this course overlaps with existing courses, please explain with which courses it overlaps and whether this overlap is necessary, desirable, or unimportant. does not overlap with an existing course
19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of the new course with existing courses or areas of strong concern; with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: [Signature] Date 12/5/08
Department Chairman/Division Director
[Signature] Date 12-5-08
Dean of School (when required)
Approved by: [Signature] Date 12/9/08
Dean
Chancellor/Vice-President
Date
University Enrollment Services

## New Course Request

INFO I499 - Readings and Research in Informatics

J. Hollingsworth

4 December 2008

*Item #17 – Please append a complete outline of the proposed course, and indicate instructor (if known), textbooks, and other materials.*

### *General Outline:*

Since this is a “Readings and Research in Informatics”, a single course outline cannot possibly cover all the different types of independent readings and research that would qualify for INFO-I 499 credit.

### *Specific Guidelines for INFO-I 499:*

- It must be preapproved by Informatics department.
- The student must meet periodically (e.g., weekly, monthly) with an Informatics faculty member to review the student’s recent work.
- The student must submit a final report at the conclusion of the I499 experience, which may include publication-ready papers for undergraduate research conferences and/or more general national and international research conferences.
- The actual work to be done by the student does not have to start and stop in synchronization with the beginning or end of a specific IU Southeast semester, but may cross semester boundaries.