

## College Credit Earned in High School

**Did you take Dual Credit (not AP\*\*) courses in high school?** Students are required to report dual credit courses, and to submit **official college transcripts** to the IU Southeast Office of Admissions. If you are unable to submit your **college** (not high school) transcripts before registering at IU Southeast, please help us advise you by completing the chart below and bringing the completed form to your advising appointment. Please note that these credits will not be added to your official IU Southeast record until we receive official transcripts from the credit-awarding institution.

College/University Awarding Credits*	College -- <i>not high school</i> -- Course #	College – <i>not high school</i> -- Course Title	Credits	Grade received or projected
Ex. Vincennes University	ENGL 101	English Composition I	3	A

\* To receive credit for these courses, you must request that each college/university – not your high school – send official transcripts to IU Southeast. If you have taken dual credit courses through the IU Southeast Bridge to College Program, or the IU Advance College Project (ACP), you do not need to request transcripts.

Transcripts can be mailed to Indiana University Southeast, Office of Admissions, 4201 Grant Line Road UC 102, New Albany, IN 47150

\*\* Don't forget to tell you advisor about any AP courses you have taken. To receive credit for AP courses, you must send your scores to IU Southeast. To learn more about AP score requirements, visit [http://www.ius.edu/SDC/article/SDC\\_Advanced\\_Placement](http://www.ius.edu/SDC/article/SDC_Advanced_Placement).

**NOTE:** If you took Dual Credit courses through *any* IU campus, please check your OneStart account to remove your Meningitis Awareness hold – OneStart > Student Self-Service > Academics > Immunization Compliance. Immunization holds are removed the next business day.

*Questions? Contact the Office of Admissions at 812-941-2212 or [admissions@ius.edu](mailto:admissions@ius.edu).*