



## CAREER SERVICES NEWSLETTER

September 2009

### **Thoughts from our Director - Jim Kanning**

It is true, prospective graduates and recent alumni are facing a challenging job search process. However, employers are still conducting on-campus interviews, still attending job fairs, and still posting job openings on our web site. Rather than panic, our candidates need to be prepared!

Assure students that they are getting an excellent education at IU Southeast. Encourage them to visit the Career Services office for assistance with writing a resume, preparing for an interview, researching employers, networking strategies, and applying for career positions.

Internships - if your students do not have one listed on their resumes have them contact our office. On average, 70% of our interns receive employment offers from those experiences. Preparation is the key to success in today's job market.

Remember, Success ... plan for it!

### **NOTES FROM THE INTERN**

Hello, my name is Hannah Waller-Marsh and I am a senior Communication major here at Indiana University Southeast. This semester I am interning in the Career Services office. This is my second internship position, and I value the experience that these positions have given me. Even before graduation, these positions have enabled me to gain employment while earning credit, gain real-world experience, and graduate earlier than intended. As a result of my internship experience, I have already seen greater results while job searching.

I just wanted to share with you the importance of faculty support in the program. As a student, this information coming from a professor is very valuable. Students who truly want to succeed greatly value the experience and opinions of their professors and when they inform students of job opportunities, job fairs, or suggest taking steps for the future- students listen. Students often get busy and do not stop to really think about ensuring success upon graduation. And as you, the faculty, know it takes more than simply attending class to be successful in today's job market. So, I encourage you to talk to your students about their future and inform them of opportunities and events sponsored by the Career Services Office.

### **INTERNSHIPS BY THE NUMBERS**

There are currently 31 students placed in internships this semester and there are over 90 internship positions available on our website. Please encourage your students to visit our office to discuss how an internship can prepare them for the world of work. We have internship opportunities available for all career fields. Please contact Rosie Shannon, Internship Coordinator, [roshanno@ius.edu](mailto:roshanno@ius.edu), for a class presentation or for further information regarding the internship program, 812.941.2274.

### **HELP OUR STUDENTS FIND JOBS!**

Promote the IUS BUSINESS & INDUSTRY JOB FAIR to your students!  
Thursday, October 8th, 6pm - 8pm, Activities Building  
Professional dress strongly encouraged.

### **FYI...**

#### **ATTENTION VETERANS!**

Please help us get the word out that IU Southeast was awarded a grant this academic year to create a new student organization for the veterans on campus. Dale Brown was recently hired as the Coordinator and Career Services is preparing a seminar on transitioning from military jobs to the civilian world of work. Our goal is to help them better understand how their skills are transferrable for civilian jobs and how best to present that information to corporate America. Please recommend this seminar and student org to any veterans in your classes. Contact Dale Brown, [dalebrow@ius.edu](mailto:dalebrow@ius.edu), 502.291.2871 or Jo Hatfield, [mjhatfie@ius.edu](mailto:mjhatfie@ius.edu), 812.941.2271.

#### **FACEBOOK, TWITTER & LINKEDIN**

We're making every effort to connect students to professionals in their fields of interest by using social networking accounts. We'll also be posting info on events, internships, job opportunities, and much more! Just search for IU Southeast Career Services and join our groups!

### **Save the Dates:**

Business and Industry Job Fair - Thursday, October 8, 6-8 pm, Athletics Building

Navigate Your Career - Wednesday, October 14, 12:15-1:15 pm or 6-7 pm, UCS 2nd Floor

Researching Graduate Programs - Tuesday, October 20, 12:15-1:15 pm, LB235 - Contact Kathy Meyer, [katmeyer@ius.edu](mailto:katmeyer@ius.edu), 812-941-2366, for more information.

Graduate Program Applications and Exam Prep - Thursday, October 29, 12:15-1:15 pm - UC122 - Contact Kathy Meyer, [katmeyer@ius.edu](mailto:katmeyer@ius.edu), 812-941-2366, for more information.

Etiquette Dinner - Wednesday, November 4, 5:30-7:30 pm - Learn business etiquette skills for dining and interviewing. The cost is \$10 and seating is limited. For more info or to RSVP call 812-941-2275.

Keep up to date on news and upcoming events by checking the Career Services website often.

Questions? Contact Career Services, UCS 106, 812-941-2275