

# Educational Leadership Program

Indiana University Southeast School of Education



Spring and Summer 2009

## Indiana University Southeast

### Educational Leadership Program Overview

Many aspects of the Educational Leadership Program have gone or will go through redesign. These changes are driven by two recent licensing requirements. One is an Indiana requirement to meet program accreditation standards under the Educational Leadership Constituent Council (ELCC). The other is driven by changes in the Kentucky EPSB licensure requirements.

The program consists of eight (8) courses for twenty four (24) credit hours. It is a licensure program and not a degree program. Kentucky candidates may apply the hours toward a Rank I with additional coursework that is appropriate for school leaders. The additional coursework must be approved by the Kentucky candidates' advisor.

Applications are due by February 1 or by March 1 for admission to the program. For applications submitted by June 1, each applicant will be notified of the decision for admission by July 1 and may begin coursework in August if admitted. For applications submitted by February 1, each applicant will be notified of the decision for admission by March 1 and may begin coursework in May if admitted. Up to twenty five (25) candidates will be admitted to each cohort each year.

#### **What are other changes to the program? Changes are in *bold italics*.**

- 1. Five hundred hours of field and clinical work will be assigned throughout the program.***
- 2. Summer coursework will begin prior to the IU Southeast graduation in April or May and will be offered in a block of courses in order that field work can be completed while school is still in session.***
3. Superintendents must approve the ***three (3) one-hour*** A695 Practicum mentor and school placements ***taken throughout the program.***
- 4. Candidates must complete two (2) projects during each one-hour section of A695.***
- 5. Two (2) seminars or meetings will be held in each section of A695 to meet an NCATE requirement. Candidates must meet, share experiences, provide collegial support, and discuss issues of concern during the clinical experiences.***
- 6. Field and clinical placements must include experiences with diverse students.***

#### **Materials to Submit for Application to the Program**

- Three letters of recommendation that address the applicant's leadership skills. One must be from a current or recent supervisor.
- An essay that explains why the applicant wants to be a building level administrator, how the applicant has impacted student learning, and how the applicant has served as a school leader.
- Official graduate and undergraduate transcripts. Applicants with an Indiana University transcript do not need to submit these as they are accessible through Onestart. A minimum graduate GPA of 3.0 must be reflected on the transcripts.

- An application that verifies attendance at an advising session. The application fee if the applicant has not yet been admitted to the graduate program.
- Indiana candidates must have been admitted to the Elementary or Secondary MS program at Indiana University Southeast or hold an MS or MAT degree. Kentucky candidates must have completed an MS or MAT degree.
- A copy of the applicant’s teaching license.

**Sequence of Courses, Overview of Curriculum, and Information on Field and Clinical Hours**

Course	When Offered	Curriculum	Field or Clinical
A500 Introduction to Educational Leadership	Summer Block Fall	A500 will no longer be a survey course. The emphasis will include defining one’s personal vision, writing one’s first educational platform, leading a school in developing a vision and mission, and understanding the role of the principal.	30+ hours
A510 School and Community Relations	Summer Block Spring	A510 will emphasize school culture, developing community that includes the school and community, power maps, developing a professional learning community, and leading work with the community.	30+ hours
A608 Legal Perspectives	Summer Block Fall	A608 will continue to emphasize students’ and teachers’ rights as well as the application of knowledge about the law to school situations. Work on school safety will begin linked to the Tort Walk.	30+ hours
A695 A Practicum (1 hour) after A500, A510 and A608	Fall Spring	<ul style="list-style-type: none"> <li>• Project on conducting a culture audit and using results to make recommendations to school leadership.</li> <li>• Project on leading family and community partners to develop an action plan to address a priority issue.</li> <li>• Specific “management” activities</li> </ul>	95+ hours
A625/A627/A653 Administration of Schools	Fall	A625/A627/A653, the course on administration and management, will continue its emphasis on staff selection, school safety, and effective meetings. A new topic is teacher retention and induction.	30+ hours
A695 B Practicum (1 hour) after A625/A627	Fall Spring	<ul style="list-style-type: none"> <li>• Project on staff selection, retention, and development.</li> <li>• Project on work with stakeholders on a selected priority issue and to lead in the development of an action plan.</li> <li>• Specific “management” activities</li> </ul>	95+ hours

E536/S655/A638 Supervision of Schools	Spring	E536/S655/A638, the course on supervision, will continue its emphasis on clinical supervision, professional development and leading groups. A stronger emphasis will be placed on identifying and removing barriers to learning.	30+ hours
J500 Curriculum	Spring	J500 will have a greater emphasis on leading curriculum work in a school. This includes protocols on analyzing student work, assessing units of instruction, professional growth plans, and how the principal can impact student learning. Candidates will need to take the section of J500 that is offered only for Educational Leadership candidates.	30+ hours
A635 Budget and Finance (May be taken any time after A500 but before the last one-hour section of A695)	Summer	A635 will continue to prepare candidates to work with school budgets and school funds. An emphasis will be added on aligning all school resources to the school's vision and mission and the needs of all students.	30+ hours
A695 C (1 hour) after E536/S655/A638 and J500	Fall Spring	<ul style="list-style-type: none"> <li>• Project on improving learning through curriculum and instruction.</li> <li>• Project on leading and implementing a school improvement plan.</li> <li>• Specific "management" activities</li> </ul>	95+ hours

### **The Assessment System: Four Decision Points**

At four different points, summative assessment data are collected for each candidate. The data are used to determine if the candidate is prepared to move on in the program. The summative data are also aggregated for program reports for the campus and for accreditation.

Summative Decision Point and	Assessment Data Collected	Impact of Decision
I—Application to the	<ul style="list-style-type: none"> <li>• Copy of appropriate teaching license</li> </ul>	Admitted

<p>Program</p> <p>Application submitted to Graduate Education Coordinator or Robin Fankhauser.</p> <p>Applications reviewed by Program Team.</p>	<ul style="list-style-type: none"> <li>• 3 letters of reference</li> <li>• Essay</li> <li>• 3.0 GPA</li> <li>• Application form</li> <li>• Transcripts</li> </ul>	<p>Conditionally admitted</p> <p>Not admitted</p>
<p>II—Application to each Section of the Practicum</p> <p>Application submitted to Program Advisor</p>	<ul style="list-style-type: none"> <li>• Completion of pre-requisite courses and minimum 3.25 GPA; no grade below 3.0</li> <li>• Mentor/School District agreement form</li> </ul>	<p>Candidate given permission to enroll or not given permission to enroll.</p> <p>Remediation plan developed for those denied permission unless due to not having take pre-requisite courses</p>
<p>III—Program Completion</p> <p>Data submitted to Program Advisor; A695 assessment completed by A695 instructor</p>	<ul style="list-style-type: none"> <li>• Electronic Portfolio Rubric Completed by University Site supervisor</li> <li>• Mentor assessment rubric submitted</li> <li>• Practicum log and projects</li> <li>• All required courses completed with 3.25 GPA</li> <li>• Portfolio</li> </ul>	<p>Candidate will be marked to</p> <ul style="list-style-type: none"> <li>• Continue without Conditions</li> <li>• Continue with Conditions</li> <li>• Continue Under Probation</li> <li>• Discontinue</li> </ul>
<p>IV—Certification</p> <p>Application submitted to Jane Riehl; application reviewed by Program Advisor</p>	<ul style="list-style-type: none"> <li>• Educational Leadership Coursework completed with a 3.25 GPA or better</li> <li>• Kentucky Candidates – Passing scores on SLLA and KY Test and IN candidates passing scores on SLLA</li> <li>• Completed appropriate application form</li> </ul>	<p>Candidate will be recommended for licensure or not recommended for licensure.</p>