

**Handbook
for
Secondary Education**

**Educators Engaged
In
Growth**

Fall 2005

Table of Contents

Introduction	3
Conceptual Framework	4
Standards for the Secondary Education Program	4
Teaching Majors.....	5
Language Arts Advising Sheet.....	7
Mathematics Advising Sheet	9
Science Advising Sheet	11
Social Studies Advising Sheet	13
Teaching Minors.....	16
Other Licensing Areas	20
Secondary Education Faculty and Staff	21
Admission and Continuation in the Secondary Education Program	22
Advising	25
Required National Standardized Tests	25
Field Experiences	26
Portfolio.....	26
Transition to Teaching	26
Forms	28
Teacher Licensing/Testing Information	29
OneStart.....	29
School of Education Website.....	29
Transfer Students	29
Appendix A: School of Education Dispositions	30
Appendix B: INTASC/IPSB Standards.....	32
Appendix C: IPSB Developmental Standards.....	33
Appendix D: Petition for Course Substitution.....	36
Appendix E: Petition for Academic Exception.....	37
Appendix F: Appeals Process—Academic and Field.....	38
Appendix G: Application for Admission to the Secondary Program.....	40
Appendix H: Student Teaching Application	41

Introduction

This Secondary Education Handbook provides important information to candidates working on Secondary Education degrees and teacher licensure in the Secondary Education Program (SEP). The handbook provides an overview of the programs available, requirements and assessments necessary to be licensed to teach in Secondary Education. While further details and modifications are communicated as the candidate moves through the program, it is hoped this manual will assist in a general understanding of the program.

Although every attempt is made to keep this manual up to date, programs do change. We recommend students see their Secondary program advisor regularly for the timeliest information.

Conceptual Framework for the School of Education

Theme of the School of Education: Educators Engaged in Growth

Mission Statement of the School of Education: The mission of the Indiana University Southeast School of Education is to develop high-quality, caring professionals who stimulate the continuous renewal of schools within a multicultural society.

Standards for the Secondary Education Program

Other parts of the conceptual framework related to Secondary Education include: the School of Education Dispositions (Appendix A); the IPSB/INTASC Standards (Appendix B); and the IPSB Developmental Standards for Early Adolescence, and Adolescence and Young Adults (Appendix C).

Licensing Areas Available in Secondary Education

TEACHING MAJORS

Candidates in the Secondary Education Program must select one of the four majors available in Secondary Education: Language Arts, Mathematics, Science (Life Science, Physical Science and/or Earth Space Science), or Social Studies (Historical Perspectives, Government and Citizenship, Psychology, Sociology, Economics, and/or Geographical Perspectives-Human). Advising sheets for each of the majors can be found on the following pages. Other advising sheets may apply—see your Secondary program advisor on a regular basis. Candidates may elect to add other licensing areas to one of the four majors. Information about teaching minors follows the advising sheets for the majors.

Teaching Minors

Candidates may add one or more teaching minors (listed below) to their teaching license in addition to one of the four major areas (Language Arts, Math, Science, and Social Studies). *Please note: the University awards academic minors, but that coursework may not meet state requirements for teaching minors.* Candidates adding one or more teaching minors must earn at least a 2.00 (C) in each course and have an overall grade-point-average of 2.75 (on a 4.00 scale) in each minor. Consult with your Secondary academic program advisor. Substitutions must be approved, signed, and dated by a Secondary Education advisor.