

**INDIANA UNIVERSITY SOUTHEAST
FACULTY SENATE
ACADEMIC POLICIES COMMITTEE (APC)**

Annual Report for 2003 – 2003

Members: Gil Atnip (Academic Affairs) Jacqueline Johnson (Library Services)
Linda Dalhaus (Student Rep.) Brian Jones (Arts and Letters)
Kathy Ernstberger (Business) Christopher Lang (Natural Sciences)
Sherry Haehl (University Division) Janice McMahan (Nursing)
Gordon Henry (Social Sciences) Guy Wall (Education) - Chair
Marilyn Whitesell (Arts and Letters)

Summary of Actions

Policy Issues

1. *Role of the APC in the Approval of General Education Courses*
The APC invited Dr. Chris Bjornson, Chair of the General Education Committee, to the September meeting. The ensuing discussion resulted in agreement that the APC's involvement would be limited to the approval of any new courses. Existing courses will be approved for inclusion in the General Education listing solely by the General Studies Committee. Subsequently, the Faculty Senate approved this process.
2. *Extended X Grade Replacement Policy*
After considerable discussion the APC approved a policy for extending the existing "FX policy" to permit replacement of any grade, subject to a number of conditions. This proposed policy was reviewed by the University Counsel's Office, forwarded as an action item to the IUS Faculty Senate, and approved for implementation in Fall 2003.
3. *Pre-requisite Checking at Registration*
The APC endorsed the concept of pre-requisite checking, staying mindful of a number of concerns raised by the Registrar regarding implementation. It was subsequently presented as an information item to the Faculty Senate. Ultimately the Deans will need to oversee the use of the process for programs in their respective schools.

Other Issues

1. *Academic Calendar for 2004/2005*
The draft calendar was prepared by Janice Williamson, IUS Registrar, and was approved by the APC. The Senate subsequently approved it.

2. *Revisions in the Academic Calendar for 2003/2004 and 2004/2005*

To follow the Senate approved policy regarding having a full day between the end of classes and the start of final exams, the APC approved moving the final exam periods back one day in Spring 2004 and Spring 2005. The Senate approved this modification.

3. *Revisions in the Academic Calendar for 2003/2004*

In order to make the number of class sessions for Spring semester weekend courses consistent with all courses, the APC approved moving the starting date of class from January 9 (Friday) to January 12 (Monday). This was later also approved by the Faculty Senate.

4. *Protocols for New Course and Program Approvals and Changes to Existing Courses and Programs*

A series of protocols reflecting existing procedures for gaining approval for new courses and degree programs and for approving changes in existing courses and programs was drafted by Wall, discussed and modified slightly by the APC, and approved. The protocols were placed on the Senate agenda as an information item and were sent to the Deans. VC Atnip indicated that these protocols should be on the campus web site and in the next edition of the faculty manual.

New Course Requests

1. GEOL G400 Energy: Sources and Needs (3 cr.)
2. BUS E597 Fraud Issues in Business (3 cr.)
3. ENG W300 Writing for Teachers (3 cr.)
4. PSY P250 Research Methods and Statistics I (3 cr.)
5. PSY P251 Research Methods and Statistics II (3 cr.)
6. JOUR J485 Senior Seminar (3 cr.)

Course Change Requests

1. GEOL G341 Natural History of Coral Reefs (3 cr.)
2. FINA P380 Web Design (3 cr.) **
3. BUS E565 Managerial Taxation (3 cr.)
4. MATH M101 Topics in Algebra 4 (1-3 cr.)
5. MATH M102 Topics in Algebra 5 (1-3 cr.)

** This request was referred back to the Fine Arts faculty by the Senate.

New Programs Considered for Approval

1. Social Sciences: Minor in Criminal Justice
2. Education: Licensing area in Computer Education
3. Social Sciences: Psychology Major for the B. A. degree

4. Education: Earth-Space Science Teaching Area for B. S. in Education

Program Changes

Major Changes Considered for Approval

1. International Studies Minor
2. B. S. in Education, Major in Elementary Education

Minor Changes Considered as Information Items

1. None

Additions to the B. A. Distribution List (Information Items)

Life Science:	AHLT C150	Body Structure and Function
Physical Science:	GEOL G180	Dinosaurs
	GEOL G210	Oceanography

Recommendations for 2003/2004

1. In conjunction with the Office of Academic Affairs, develop systematic descriptions of the procedures required, the forms used, and the information needed to initiate a proposal for a new course, a course new to the campus, and a new degree program.
2. Monitor the effectiveness of the implementation of “prerequisite checking at registration.”
3. Monitor the implementation of the new Extended Grade Replacement policy.

Respectfully submitted,

Guy O. Wall, Chair