

Policy on Accepting Student Papers for Reserves

Student projects and other student works, whether in printed or electronic form, nearly always will enjoy automatic copyright protection as soon as the work is fixed in some tangible form. Student projects and other student works also may constitute academic records and be subject to privacy protections under other federal and state laws.

IU Southeast Library will accept student projects or other student works for print or electronic reserves **only if** the student author signs below acknowledging the following irrevocable permissions and waivers:

- 1) As the creator and author of this project, _____, I grant to the IU Southeast Library and Indiana University Board of Trustees permission to place the project on print and electronic reserve and to use it in class for students in the following course, Dept. _____ Course _____, or a similar or closely related course offered by IU Southeast.

- 2) Indiana University Release of Student Information Policy, as well as federal and state laws (e.g., the Family Educational Rights and Privacy Act, the Indiana Rights of Publicity Act, and the Indiana Access to Public Records Act) may define and protect students records and other privacy interests relating to the use and release of materials arising out of or prepared for educational endeavors, such as this projects. By signing below, I am specifically authorizing the release of this project for the purposes set forth in Paragraph 1 and am relinquishing and waiving any claims that may arise under any statutory or common law protections as a result of the use of this project for those purposes.

Printed Name

Signature

Date