

**INDIANA UNIVERSITY SOUTHEAST  
ADMISSION REQUIREMENTS  
ADMISSION FOR GRADUATE COURSEWORK (non-degree seeking)**

**Admission Requirements**

For admission to IU Southeast for the purposes of taking graduate courses, but not pursuing a specific graduate degree, license or certificate, students must have completed a baccalaureate degree from an accredited institution with a minimum grade point average of 2.5 (C) on a 4.0 scale. There is no graduate testing required at this time.

**Application Requirements**

1. Application
2. All undergraduate (and graduate, if applicable) transcripts - complete and official
3. Application fee
  - o \$35 payable by check to Indiana University Southeast.
4. Conversation with the Liberal Studies Director. The director will contact you to schedule a conversation, either in-person or by telephone, at your convenience.

Applications are accepted anytime, but deadlines exist for starting in a particular semester.

- o Fall.....August 15
- o Spring.....December 15
- o Summer I .....April 15
- o Summer II.....June 15

**Note that admission for graduate coursework does not prejudice admission to a particular graduate program. Admission to any graduate program requires meeting that program's admission requirements.**

**INDIANA UNIVERSITY SOUTHEAST  
APPLICATION FOR ADMISSION FOR GRADUATE COURSEWORK**

Student who would like to take graduate courses but are not pursuing a graduate degree, certificate, or license apply to IU Southeast via the Liberal Studies program.

Please type or print clearly

1. Social Security Number \_\_\_\_\_
2. Legal Name:  
Last: \_\_\_\_\_ (Former) \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_
3. Other names under which records may be filed: \_\_\_\_\_
4. Mailing Address  
Number and Street: \_\_\_\_\_  
  
City, State, ZIP: \_\_\_\_\_  
  
County: \_\_\_\_\_
5. Contact information:  
Home number: ( ) \_\_\_\_\_ Office: ( ) \_\_\_\_\_  
  
Cell number: ( ) \_\_\_\_\_ E-mail: \_\_\_\_\_
6.  Male  Female
7. Birthdate: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Place of birth: \_\_\_\_\_
8. Are you an American citizen?  Yes  No  
If no, what is your current status? Visa/Type: \_\_\_\_\_ Green Card: \_\_\_\_\_
9. Check one (optional):  
 American Indian or Alaska Native  Black (non-Hispanic)  White (non-Hispanic)  
 Hispanic  Asian or Pacific Islander  Other: \_\_\_\_\_  
\_\_\_\_\_
10. Indicate which semester you plan to begin taking coursework:  
 Fall – Apply by August 15  Spring – Apply by December 15  
 Summer I – Apply by April 15  Summer II – Apply by June 15

11. List in reverse chronological order all colleges and universities attended.  
(Please arrange to have your transcripts sent to the Liberal Studies office.)

Institution	Date(s) Attended	Location (city, state)	Major Field of Study	Degree & Date Granted

Indicate your undergraduate grade point average: \_\_\_\_\_ out of a possible \_\_\_\_\_

12. Write a brief statement indicating your reasons for taking graduate coursework without seeking a degree, certificate, or license. What are your objectives in doing so?

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13. Application fee (non-refundable):

\$35.00 payable online through [IUS QuickPay](#) (or the Bursar's Office until September 1, 2010)

Mail application and fee to:

Indiana University Southeast  
Liberal Studies Program  
4201 Grant Line Road  
New Albany, IN 47150

Certification: I hereby certify that I have not attended institutions of higher education other than those listed, that the information is correct and complete, and that I will submit any other information deemed necessary by the Graduate Programs Policies Committee and the Director of the Liberal Studies Program.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_