



**Campus  
Security  
Act and  
Fire Safety  
Annual  
Report  
2009**



**INDIANA UNIVERSITY  
SOUTHEAST**

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UNIVERSITY POLICE DEPARTMENT

**IU Southeast  
Campus Security  
Act and Fire Safety  
Annual Report  
2009**

**University Police Department**

The Indiana University Southeast Police Department is a fully empowered law enforcement agency. The main objective of this department is to ensure the safety, peace, and tranquility of the academic community.

The IU Southeast Police Department employs both sworn police officers who are certified by the State of Indiana and meet state mandated training requirements. These officers have full police powers as granted by the State of Indiana (IC 21-39-4), and have access to national and state law enforcement computer networks.

The University Police Department, with 10 officers, maintains a 24 hour presence on the IU Southeast campus every day, and we have jurisdiction on any real property owned or occupied by the University, including the streets passing through and adjacent to such property. Our department also has an agreement of jurisdiction with the New Albany Police Department, Floyd County and Clark County Sheriff's Office.

IU police officers normally investigate all criminal offenses that occur in our jurisdiction. When necessary, our department will receive assistance from the Indiana State Police. The police department does not have a written memorandum of understanding with the Indiana State Police Department for their involvement in investigations. However, our department has an excellent working relationship with them and they assist us when requested.

The University Police office is located in University Center, room 027, and the telephone number is (812) 941-2400. Students and employees should report any criminal or suspicious activity on campus to this department immediately. There are several emergency phones located throughout the campus which provide a direct line to the police department. These phones should only be used to report crimes in progress, accidents, or need for medical assistance. Pamphlets listing the locations of all emergency phones are available at the University Police office.

Students and employees are expected to know and abide by all parking regulations. Parking permits should be purchased at the University Police office when registering for classes. Information concerning our parking policy is available at the police office. All motor vehicle accidents occurring on campus should be reported to the University Police immediately. The police do provide the courtesy of battery jumps for vehicles that are stalled on campus. They will unlock vehicles for faculty, staff, and students free of charge.

A first aid room is maintained by the department, and all officers are certified in first aid and CPR. If an ambulance is required, the responsibility for payment of the

ambulance costs belongs to the party requiring treatment.

Federal law, Indiana state law, and University regulations prohibit the use, possession, sale and/or distribution of narcotics or dangerous drugs without a valid prescription. Use, possession, sale and/or the distribution of all forms of alcoholic beverages are also prohibited in and on all University properties. The IU Southeast Police Department proactively enforces these laws and regulations on campus. Violators of these policies are subject to the provisions of applicable federal and state laws as well as University disciplinary actions. The 1998 Amendments to the Higher Education Act of 1965 require suspension of financial aid eligibility for students who have been convicted of any offense under any federal or state law involving the possession or sale of a controlled substance. The ineligibility period will be determined based upon whether the conviction was for possession or sale and if it was the first, second, or third offense. Ineligibility periods begin from the date of the conviction. In certain circumstances, participation in a rehabilitation program may reinstate eligibility. Final guidelines regarding this legislation are currently being developed. Current and prospective students affected by this title are asked to discuss their circumstances with the Director of Financial Aid.

Smoking is prohibited on campus. Violations of this policy should be reported to the University Police.

Firearms are prohibited from all IU Southeast buildings and property, regardless of whether or not the owner has a valid state permit to carry a firearm. The only exception is an appointed law enforcement officer, who may possess a firearm on campus.

The University Police will deliver messages, in emergency situations only, to students and employees who are on campus and cannot otherwise be notified.

The Facility and Safety Committee for the campus is comprised of students, faculty, and staff members. The committee's function is to address safety and security issues of the campus community and to make recommendations to the University Police.

The University offers monthly alcohol and drug education sessions through Campus Life and individual and confidential counseling and education through Personal Counseling Services.

## **Emergency Action Plan**

The purpose of the Emergency Action Plan is to protect students, employees, and visitors from serious injury, property loss, or loss of life in the event of a major disaster. The plan describes the initial responsibilities and actions to be taken until the appropriate University or

municipal responders take over. The plan can be reviewed on the IU Southeast homepage under University Police.

## **Emergency Response and Evacuation Procedures**

IU Notify is the University Emergency Alert System. It is used to immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation occurring on campus which involves an immediate threat to the health or safety of students or employees. IU Notify is able to send updates (text and voice messages) to a cell phone, home phone, work phone, and any e-mail account registered with the system. A test of the IU Notify emergency notification system is conducted at least once per calendar year.

University Police will determine if an incident is a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees on campus. The Chief of Police (or designee) will consult with the Vice Chancellor of Administrative Affairs, Vice Chancellor of Student Affairs, or Vice Chancellor of Academic Affairs – depending on the situation and when time permits – to determine if there is a significant emergency, which segment of the campus community will be notified, and the content of the notification.

The emergency notification will be made without delay for the safety of the campus community, unless issuing a notification will – in the professional judgment of the University Police – compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The emergency notification will be sent by the University Police. Follow up information will be provided to the University community as needed. If the emergency information needs to be disseminated outside of the campus community, the telephone information line and communication with local news agencies will be used.

Fire drills are scheduled annually to test the evacuation procedures for buildings on the IU Southeast campus.

## **Sex Offenses**

The IU Southeast Police Department, Students Affairs, and other University departments conduct presentations and distribute written materials to promote awareness of rape, acquaintance rape, and other sex offenses. All sex offenses should be reported immediately to the University

Police (UC 027, 941-2400), local or state law enforcement officials, the Vice Chancellor for Student Affairs, or other appropriate University personnel.

If you are raped or sexually assaulted:

- Get to a safe place immediately.
- Preserve all physical evidence (do not bathe, douche, use the toilet, or change clothing).
- Notify the University Police, Vice Chancellor for Student Affairs, or other appropriate University personnel even if you are unsure about filing charges.
- Obtain necessary medical attention as soon as possible. (The University Police will assist you with this.)
- If you wish, call a close friend or other trusted person to accompany you during your interview with the police.
- Use the counseling services offered by the University and/or community agencies. (The University Police can provide you with this information.)

Victims of rape or sexual assault may rearrange their academic schedule to the extent that the changes are reasonably available. The University may provide some recommendations on your living situation.

Effective Jan. 1, 2003, Zachary's Law requires sheriff departments to jointly establish and maintain the Indiana Sheriffs' Sex Offender Registry to provide detailed information about individuals who register as sex or violent offenders at Indiana sheriff departments. The purpose of the registry is to inform the general public about the identity, location, and appearance of sex and violent offenders who live, work, or study in Indiana.

[www.indianasheriffs.org](http://www.indianasheriffs.org)

## Missing Student Notification

It is the policy of the University to thoroughly investigate all reports of missing persons and assure that all missing person notifications are made promptly and according to state laws of Indiana and federal guidelines of the Department of Education. Notification of a missing student can be made to University Police, Residence Life, or the Vice Chancellor of Student Affairs.

If the IU Southeast Police Department determines that a student who resides in on-campus housing is missing and has been missing for more than 24 hours, IUSPD will notify the New Albany Police Department and the student's emergency contact no later than 24 hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated minor, IUSPD will notify the student's parent or legal guardian immediately after IUSPD has determined that the student

has been missing for more than 24 hours.

In addition to identifying an emergency contact, any student who resides in an on-campus housing facility may identify a person to be contacted should the student be determined to be missing for more than 24 hours. If a student has identified such a person, IUSPD will notify them no later than 24 hours after the student is determined missing. This contact information will not be disclosed outside of a need to further a missing student investigation.

Officers with the University Police Department will obtain as much information as possible to complete the missing person report. They will conduct an investigation to attempt to locate the missing student. A copy of the missing person report will be entered into NCIC within two hours of the completion of the report. Copies will also be sent to any police department near where the missing student was last seen, any law enforcement agency that requests a copy, or any law enforcement agency the reporting party requests the report be sent, if the officer considers the request reasonable.

These procedures may be implemented in less than 24 hours if circumstances warrant.

## Reporting Crimes and Actual Crimes Reported

Crime victims, regardless of how seemingly insignificant the crime, are encouraged to report the incident to the IU Southeast Police immediately. To report a crime, the victim or witness needs only to call the police phone number (941-2400), use one of the emergency telephones, or come to the police office

(UC 027). Each month, these incidents are categorized and reported to the FBI. Crime alerts may be posted on bulletin boards around campus or placed in various University publications.

Please be aware that IU Southeast opened the first residential facilities on campus during the 2008 fall semester. Prior to that students did not live on campus. Also, when comparing instances of crime at IU Southeast to other institutions of similar size, you will find the crime rate at this campus is one of the lowest. Although we believe that our low incidence of crime will continue, this report is not intended to give a false sense of security. You need to know that crime will occur, but prevention efforts can be effective in reducing the opportunities for criminal activity. You can play a key role in our crime prevention

efforts. Be cautious, careful, alert to your own safety, and protective of both your property and that of the University.

## **Crime Prevention**

Ongoing crime prevention efforts by IU Southeast include

- Emergency telephone system
- 24-hour police patrol
- Burglary alarms and surveillance cameras in key areas
- Crime prevention and safety seminars presented to any group requesting presentations
- Crime prevention and safety literature available at the University Police Office

## **Vice Chancellor for Student Affairs**

The Vice Chancellor for Student Affairs is responsible for student disciplinary procedures relating to student personal misconduct. Any student who engages in conduct prohibited by University regulations, including sexual offenses, will be subject to University sanctions up to and including suspension and expulsion. Disciplinary procedures for personal misconduct will be disposed of through a formal process. During the formal hearing, the accused and the accuser will be entitled to due process rights including being supported by an advisor or counsel, presenting witnesses, and presenting questions. Both parties will be informed of the University's final determination of the alleged offense and any sanctions imposed against the accused. Detailed information may be found in the University publication, "Code of Student Rights, Responsibilities, and Conduct."

## **Daily Log**

The University Police maintain a daily log of all crime reports filed with the department. Entries are made to the log within two business days, unless the disclosure is prohibited by law or would jeopardize the confidentiality of the victim. Information may be withheld if there is clear and convincing evidence that the release of the information would jeopardize an ongoing criminal investigation or the safety of an individual, cause a suspect to flee or evade detection, or result in the destruction of evidence. Once the adverse effect is no longer likely to occur, the information must be disclosed.

The daily log for the most recent 60 days will be open to public inspection during normal business hours. Portions of the log older than 60 days will be available for public inspection within two business days of a request.

## **Campus Security Authority**

In addition to the University Police, the following individuals (who have significant responsibility for student activities) are responsible for forwarding reports of crimes, both for inclusion in this report and for purposes of placing the campus community on alert.

*Chancellor*

*Vice Chancellor of Administrative Affairs*

*Vice Chancellor for Student Affairs*

*Vice Chancellor of Academic Affairs*

*Director of Financial Aid*

*Director of Academic Success Center*

*Dean of Student Life*

*Athletic Director & Coaches*

*Faculty/Staff Advisors of Student Organizations*

*Director of Residence Life and Housing*

When a threat to students and/or employees exists, the appropriate and timely notice of the occurrence of such crimes shall be made by means of the "Timely Notice" section of this document.

## **Timely Notice**

Crime Alerts for the campus community will be posted on building bulletin boards and the IU Southeast homepage within one business day of the occurrence of the crime or the determination of a crime trend.

IU Southeast publishes and distributes this report, or the notice of the existence of the report, on a yearly basis to current and prospective employees and students. Statistics are compiled from crimes reported to the University Police and local agencies (if available). In addition, crimes that are reported to those persons in the campus community with primary counseling responsibility are given to the author of this report by the submission of a number for statistical purposes only. Any information provided by a counselor is voluntary and confidential. This document is published and distributed in compliance with the Clery Act and the 1998 amendments to the act.

# Annual Report of Crimes

| CRIMES   | ON-CAMPUS | NON-CAMPUS | RESIDENTIAL FACILITIES | PUBLIC |
|--|-----------|------------|------------------------|--------|
| <b>MURDER</b>  |           |            |                        |        |
| 2009   | 0         | 0          | 0                      | 0      |
| 2008   | 0         | 0          | 0                      | 0      |
| 2007   | 0         | 0          | NA                     | 0      |
| <b>MANSLAUGHTER<br/>Non-negligent</b>                  |           |            |                        |        |
| 2009   | 0         | 0          | 0                      | 0      |
| 2008   | 0         | 0          | 0                      | 0      |
| 2007   | 0         | 0          | NA                     | 0      |
| <b>MANSLAUGHTER<br/>Negligent</b>                      |           |            |                        |        |
| 2009   | 0         | 0          | 0                      | 0      |
| 2008   | 0         | 0          | 0                      | 0      |
| 2007   | 0         | 0          | NA                     | 0      |
| <b>AGGRAVATED<br/>ASSAULT</b>                          |           |            |                        |        |
| 2009   | 2         | 0          | 1                      | 0      |
| 2008   | 0         | 0          | 0                      | 0      |
| 2007   | 0         | 0          | NA                     | 0      |
| <b>ALCOHOL<br/>VIOLATIONS</b>                          |           |            |                        |        |
| 2009   | 20        | 0          | 20                     | 1      |
| 2008   | 15        | 0          | 12                     | 0      |
| 2007   | 0         | 1          | NA                     | 0      |
| <b>ARSON</b>   |           |            |                        |        |
| 2009   | 0         | 0          | 0                      | 0      |
| 2008   | 0         | 0          | 0                      | 0      |
| 2007   | 0         | 0          | NA                     | 0      |
| <b>ROBBERY</b>   |           |            |                        |        |
| 2009   | 0         | 0          | 0                      | 0      |
| 2008   | 0         | 0          | 0                      | 0      |
| 2007   | 0         | 0          | NA                     | 0      |
| <b>BURGLARY</b>  |           |            |                        |        |
| 2009   | 1         | 1          | 0                      | 0      |
| 2008   | 1         | 1          | 1                      | 0      |
| 2007   | 0         | 1          | NA                     | 0      |
| <b>MOTOR VEHICLE<br/>THEFT</b>                         |           |            |                        |        |
| 2009   | 0         | 0          | 0                      | 0      |
| 2008   | 0         | 0          | 0                      | 0      |
| 2007   | 0         | 0          | NA                     | 0      |
| <b>DRUG LAWS<br/>VIOLATIONS</b>                        |           |            |                        |        |
| 2009   | 2         | 0          | 2                      | 2      |
| 2008   | 5         | 0          | 4                      | 1      |
| 2007   | 0         | 0          | NA                     | 0      |
| <b>SEX OFFENSES<br/>Forcible Rape <sup>1</sup></b>     |           |            |                        |        |
| 2009   | 0         | 0          | 0                      | 0      |
| 2008   | 0         | 0          | 0                      | 0      |
| 2007   | 0         | 0          | NA                     | 0      |
| <b>SEX OFFENSES<br/>Forcible Sodomy</b>                |           |            |                        |        |
| 2009   | 0         | 0          | 0                      | 0      |
| 2008   | 0         | 0          | 0                      | 0      |
| 2007   | 0         | 0          | NA                     | 0      |
| <b>SEX OFFENSES<br/>Sexual Assault<br/>with Object</b> |           |            |                        |        |
| 2009   | 0         | 0          | 0                      | 0      |
| 2008   | 0         | 0          | 0                      | 0      |
| 2007   | 0         | 0          | NA                     | 0      |
| <b>SEX OFFENSES<br/>Forcible Fondling</b>              |           |            |                        |        |
| 2009   | 0         | 0          | 0                      | 0      |
| 2008   | 0         | 0          | 0                      | 0      |
| 2007   | 0         | 0          | NA                     | 0      |

| CRIMES  | ON-CAMPUS | NON-CAMPUS | RESIDENTIAL FACILITIES | PUBLIC |
|---|-----------|------------|------------------------|--------|
| <b>SEX OFFENSES<br/>Incest non-forcible</b>   |           |            |                        |        |
| 2009  | 0         | 0          | 0                      | 0      |
| 2008  | 0         | 0          | 0                      | 0      |
| 2007  | 0         | 0          | NA                     | 0      |
| <b>SEX OFFENSES<br/>Statutory Rape non-forcible</b>   |           |            |                        |        |
| 2009  | 0         | 0          | 0                      | 0      |
| 2008  | 0         | 0          | 0                      | 0      |
| 2007  | 0         | 0          | NA                     | 0      |
| <b>WEAPONS LAW<br/>VIOLATIONS</b>   |           |            |                        |        |
| 2009  | 0         | 0          | 0                      | 0      |
| 2008  | 0         | 0          | 0                      | 0      |
| 2007  | 0         | 0          | NA                     | 0      |
| <b>DISCIPLINARY REFERRALS TO VICE CHANCELLOR OF STUDENT AFFAIRS<br/>ALCOHOL<br/>REFERRALS</b> |           |            |                        |        |
| 2009  | 57        | 0          | 57                     | 0      |
| 2008  | 44        | 0          | 23                     | 0      |
| 2007  | 1         | 0          | NA                     | 0      |
| <b>DRUG REFERRALS</b>   |           |            |                        |        |
| 2009  | 19        | 0          | 15                     | 0      |
| 2008  | 3         | 0          | 3                      | 0      |
| 2007  | 0         | 0          | NA                     | 0      |
| <b>WEAPONS<br/>REFERRALS</b>  |           |            |                        |        |
| 2009  | 0         | 0          | 0                      | 0      |
| 2008  | 0         | 0          | 0                      | 0      |
| 2007  | 0         | 0          | NA                     | 0      |
| <b>HATE CRIMES <sup>2</sup></b>   |           |            |                        |        |
| <b>VANDALISM (1-S)</b>  |           |            |                        |        |
| 2009  | 0         | 0          | 0                      | 0      |
| 2008  | 0         | 0          | 0                      | 1      |
| 2007  | 0         | 0          | NA                     | 0      |
| <b>INTIMIDATION</b>   |           |            |                        |        |
| 2009  | 0         | 0          | 0                      | 0      |
| 2008  | 0         | 0          | 0                      | 0      |
| 2007  | 0         | 0          | NA                     | 0      |
| <b>LARCENY - THEFT</b>  |           |            |                        |        |
| 2009  | 0         | 0          | 0                      | 0      |
| 2008  | 0         | 0          | 0                      | 0      |
| 2007  | 0         | 0          | NA                     | 0      |
| <b>SIMPLE ASSAULT</b>   |           |            |                        |        |
| 2009  | 0         | 0          | 0                      | 0      |
| 2008  | 0         | 0          | 0                      | 0      |
| 2007  | 0         | 0          | NA                     | 0      |

**FORCIBLE RAPE<sup>1</sup>** Incidents reported must meet the legal definition of rape. It is recognized that rape is often an under reported crime.

**HATE CRIMES<sup>2</sup>** Clery reportable crimes that were hate – motivated are marked as follows:

D – Disability, E – Ethnicity, G – Gender, L – Religion, R – Race, S – Sexual Orientation

Clery Report crimes are all categories above plus vandalism, intimidation, larceny – theft.

**Note:** Non-campus is defined as *any building or property owned or controlled by a student organization officially recognized by the institution, or any building or property owned or controlled by the institution that is not within the same reasonably contiguous geographic area of the institution.*

**Note:** Crimes reported in the Residential Facilities column are also included in the On-Campus category.

**Note:** Indiana University Southeast opened the first residential housing facilities on campus during the 2008 fall semester.

# Annual Fire Safety Report for On-Campus Housing

| RESIDENCE/<br>BUILDING NAME | NUMBER<br>OF FIRES | INJURIES | DEATHS | PROPERTY<br>DAMAGE | NUMBER<br>OF FIRE<br>DRILLS |
|-----------------------------|--------------------|----------|--------|--------------------|-----------------------------|
| Orchard Lodge               | 0                  | 0        | 0      | 0                  | 2                           |
| Grove Lodge                 | 0                  | 0        | 0      | 0                  | 2                           |
| Forest Lodge                | 0                  | 0        | 0      | 0                  | 2                           |
| Meadow Lodge                | 0                  | 0        | 0      | 0                  | 2                           |
| Woodland Lodge              | 0                  | 0        | 0      | 0                  | 2                           |

## THE SAME FIRE DETECTION SYSTEMS ARE USED FOR ALL LODGES

Simplex 4100 sprinkler system (dry system), smoke detectors in every room, fire extinguishers in main hallways

All lodges are on a sprinkler system monitored by Simplex Monitoring Services and University Police. There is a smoke detector in each bedroom, kitchen, and living room area. Fire extinguishers are located on all floors in the main hallways of each building. Smoking is not permitted in the buildings as the campus is a smoke free environment.

Tampering with fire safety equipment is a federal offense and may result in criminal charges, fines, disciplinary action, and/or termination of a resident's housing contract. Fire safety equipment includes fire extinguishers, fire alarm pull stations, smoke detectors, sprinkler systems, fire panels, fire doors, etc. Covering smoke detectors or sprinkler heads is strictly prohibited. This includes hanging items from the ceiling.

Residents and/or guests are not permitted to remove any part of the smoke detector or to remove the smoke detector from its fixed position. Only authorized University staff or their authorized agents may remove/replace detectors or perform any necessary repairs to smoke detectors. Violations of this policy may result in referral to the disciplinary process. In addition, experiments involving the use of toxic chemicals or chemicals capable of exploding are prohibited.

Halogen lamps and lights, candles (lit and unlit), incense or incense burners, or any other appliance or item that operates or utilizes an open flame, are prohibited in all residential facilities. Other prohibited items include deep fryers, space heaters, electrical power strips without circuit breakers, paints, shellacs, varnishes, fireworks, firearms, live Christmas trees, and other items that are identified as posing health and safety risks to the campus community.

## Fireplaces

Each lodge is equipped with a functioning gas-log fireplace in the main lounge area. The fireplace may be used only during specified hours with the permission of Residence Life and Housing staff. Extreme care should be exercised when using the fireplace. Residents using the fireplace are responsible for keeping the glass doors or screens open while the fire is burning. Foreign objects or materials should not be placed into the fireplaces at any time.

## Definitions

**Fire** – Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

**Fire drill** – A supervised practice of mandatory evacuation of a building for a fire.

**Fire-related injury** - Any instance in which a person is injured as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term person may include students, faculty, staff, visitors, firefighters, or any other individuals.

**Fire-related death** – Any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire or a death that occurs within one year of injuries sustained as a result of the fire.

**Fire safety system** - Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. That may include:

- Sprinkler systems or other fire extinguishing systems
- Fire detection devices
- Stand-alone smoke alarms
- Devices that alert one to the presence of a fire, such as horns, bells, or strobe lights
- Smoke-control and reduction mechanisms
- Fire doors and walls that reduce the spread of a fire

**Value of Property Damage** – The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include:

- Contents damaged by fire





**INDIANA UNIVERSITY  
SOUTHEAST**

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UNIVERSITY POLICE DEPARTMENT

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