President Squires called the meeting to order. The roll was passed with instructions to sign for yourself or indicate if you were attending for someone else. A motion was made to approve the minutes. The minutes were approved as read.

Chancellor’s Report: (1) The new Vision Statement – “Once again IU Southeast will shape the future of our region by transforming good students into great leaders, one graduate at a time.” The marketing folks are in the process of coming up with a plan to familiarize the campus with the new statement and in particular before the NCA visit. She reported having received a lot of good comments from students, some faculty and our trustee liaison. (2) Budget – The e-mail that went out to the campus was basically what she knows at this time. The Governor’s announcement regarding additional cuts came at the end of December when most of the campus was on break and we did not find out what our portion was going to be until last week. VC’s Atnip and Wavle have been working with CBAG to try and understand the budget cuts. The Chancellor said IUS has handled our budget very wisely and with the current cuts we are not going to have to cut departmental unit budgets any further. However, she feels we need to still be very cautious because there could still be other cuts. Most of the positions that were on hold have been released to bolster our academic areas, particularly programs that are growing and need help. Right now we are in pretty good shape and she is hoping that will continue and we don’t have further cuts from the Governor and the Legislature. (3) Spring enrollment – The official census numbers from Bloomington are not out but it appears that IUS has about a 7% headcount increase over last spring. Actually, the headcount is higher this spring than it was this past fall and previous fall. Credit hours from last spring are up 9.7%. All of this is very positive when in just a couple of years time the growing reputation of this institution in our enrollment management practices lead to an 18 percentage point increase in the number of students choosing IUS as a first choice institution. (4) Strategic Plan – The Chancellor reported they have a very solid draft of the plan right now and the committee will be doing some final tweaking and she will be doing some editorial streamlining and hopefully in a couple of week the draft will be sent to all faculty and full time staff. If you have comments, please e-mail those to the chair of the particular goal. After receiving the feedback the committee will meet again, talk about the comments and incorporate those and have a final draft available. Hopefully, a final or almost final draft will be available when the NCA folks show up the first of March. They have gotten broad input with eighty or so community members giving feedback and helping with the Strategic Plan. There was a brief discussion on the enrollment and credit hour increases as it relates to faculty, budget and classroom space. The Chancellor said she is aware of these issues and is concerned.
VC Atnip’s Report: The self-study is done and has been sent to team members and hard copies have been distributed on the campus. It is very nicely done in four colors, heavy paper and therefore very expensive to print. Atnip sent an e-mail to the campus with instruction on how to download and print or look at it on your screen. Atnip thanked Jenny Wolf and her team for putting the document together and making it visually appealing and very user friendly. Atnip encouraged everyone to read it and particularly criteria 2, 3, and 4. The NCA team will be here March 1 and 2 and will want to meet with some of you. We will have more details later regarding time, etc.

Atnip also pointed out that the School of Nursing has been doing accreditation and they have also put out a report equal to the campus report. Their accreditation visit will be the week before the campus visit. He acknowledged Jackie Reid and other faculty in the School of Nursing who helped to put forth a substantial effort in this project.

Wert-UFC Report: The last UFC meeting was in November. (1) President McRobbie gave an update on the budget situation. He said we started the year with one of the highest bond ratings and were one of five universities given a positive outlook by Standard & Poor’s. (2) Along with the budget he talked about some of the goals for IU, which included high quality education, new buildings, additional R&R spending, financial aid continuance and an increase in in-State graduation rates. (3) You know that the budget situation has changed since November. The Budgetary Affairs Committee had been convened and they will start meeting with VP Theobald to give President McRobbie advice on the budget. (4) The Bantz review was in progress and I think that is probably finished by now. (5) The changes in the Academic Guide, which dealt primarily with IU Bloomington, were voted on by the UFC and passed. (6) We got into a beginning conversation about recapturing the scholarly record and we would like to get something started perhaps creating an easier way to get access to journals online and cheaper access. We will be talking more about that in subsequent UFC meetings. (7) Finally, there was a discussion on the Schools of Health at Indiana University. Again this was a beginning talk about the practical side of the implementation. There was a committee formed to implement the initiative which will start late in this academic year and into early next year. Plans will eventually come to UFC and to the Board of Trustees and we are looking at a 2-3 year process before the Schools of Health will be operational. (8) There was supposed to be a discussion on the 18/20 retirement plan but that was postponed to the next meeting which will be late February.

President Squires: We had notice from the registrar that we did not approve the December graduates. A motion to approve was made, seconded and the motion passed.

Circular 10-6A, Requirements for Medical Coding Specialist Certificate Program was presented by APC. The motion was made and seconded. There was no discussion. The vote was taken and the motion passed.

Circular 10-6B, New Requirements to the Advertising Track Course List/BA in Communication Studies was placed in motion and seconded. Bjornson, from the School of Business, pointed out that this was moving Business M300 course from a required course to an elective course. That course is a service course and people in the school can’t take it; it is only for people outside the school. He said they may have to end up and offer the course once every two years. He also said this was a heads up that they can’t encourage their students to take it since they would have to come outside the School of Business and it very well may not make it on a regular basis. Carlton said Vijay Reddy made these change and that she would inform him of this. Then the question was asked about the credit hours of 42 for the major. Carlton said this was not changing. The vote was taken and the motion passed.

Circular 10-6C, A&L FINA-H502 Topics in Art History was placed in motion and seconded. There was no discussion. The motion passed.
Circular 10-6D, A&L FREN-F415 La Culture Francophone was placed in motion and seconded. There was no discussion. The motion passed.

Circular 10-6E, Business ECON-E101 Survey of Economic Issues and Problems, and Circular 10-6F, Business ECON-E150 Introduction to Economics were placed in motion as one; the motion was seconded and passed. The question was asked how this would affect international economics. Schansberg said students who have been asked to take E100 and E200 would now be taking E150 and E200. If there is only one course they need as a pre-req it would be the new 101. A question was asked if this will change the degree requirements for new students coming into the business program. The answer was yes. Bingham responded that the E150 course is a replacement for E100; it will not be an addition for any students. It will be treated as E150 and be recognized as E100 was recognized before. For non-major circumstances, where there are not major situations where E100 was required before, instead it will be E101. The requirement for the major will have slightly changed. Finkel, chair of APC, said she wanted to address the other part of this question which was this will represent a change in requirements for the major. In the list I think it would constitute a minor change which would not require any voting but would require an information item to APC at some point.

The vote was taken to approve Circulars 10-6E and 10-6F. The motion passed.

Circular 10-6G, Business BUSE-E596 Intermediate Accounting II was placed in motion and seconded. There was no discussion. The vote was taken and passed.

Circular 10-6H, Campus P&T Processes Revisions '09-'10 was placed in motion and seconded. The floor was turned over to Jon Bingham to discuss the changes to the document. Bingham referred to page 15, paragraph 5, which starts with “the expectation is that there will be at least four letters from qualified individuals who are not from IU Southeast.” Bingham added that there is a request for an amendment to start that sentence to say, “For tenured and tenure track faculty, the expectation will be that…” The reason for the clarification being requested is that there are other places in this document that make a distinction between the expectations for promotion and tenure regarding tenure track faculty or tenured faculty versus the expectations for lecturers and other non-tenured situations. For instance, lecturers are evaluated on teaching and service but not on scholarship. After a brief discussion a vote was taken on the amendment and passed. The vote was then taken on the document, Circular 10-6H and passed.

President Squires asked for new business. There was none. The motion was made and seconded to adjourn. The meeting adjourned.