Members Present: Fran Squires, President, Michael Abernethy, Virginia Anderson, Bryan Hall, Brian Jones, Vijay Reddy, Diane Russell, Brian Atwater, Michael Harris, Paul Pittman, Mary Bradley, Joanna Durham-Barnes, Bradford Griggs, John Doyle, Clint Franklin, Elaine Haub, Glenn Mason, Elizabeth Rueschhoff, Donna Bowles, Debbie Finkel, Todd Manson, Rhonda Wrzenski, Stephen Bowman, Ron Endris
Absent with Alternate: Alan Wong (Michael Harris), Melanie Hughes (Marty Rosen), Aaron Setterdahl (Kent Edmonds)
Absent without Alternate: Jim Hollenbeck, Jodi Henderson, John Finnegan, Terrence O’Connor, Yu Shen
Present: Administration, Ex Officio Faculty, Professional Staff Council: Curt Peters, Dana Wavle, Marty Rosen, Jacquelyn Reid, Joe Wert, Greg Roberts, Rebecca Turner, Glenn Mason
Guests: Robin Morgan, Victor Waingeh

President Squires called the meeting to order. The roll was passed with instructions to sign for yourself or initial if you were attending for someone else. The minutes were approved as written.

In the Chancellor’s absence, Curt Peters directed the Administrative updates. He asked Dana Wavle to say a word or two about the searches for the two Vice Chancellors. Dana noted that the VCAA search yielded 36 applicants, seven of whom will receive phone interviews, and three of those seven will be invited to campus for interviews. The dates for those invited to campus to interview will be May 1, 7, and 8. All those able to come are strongly encouraged to do so, and to weigh in with questions and comments. The VCEM search has already been narrowed to three candidates, and two of them have already interviewed, with the final one interviewing next week.

Curt then asked Dana to talk about the budget and the lodge. Declining enrollment continues to be a critical topic. A 1.3%-1.4% decrease in enrollment is predicted at this point, which (along with rising costs) translates into about a $700,000 shortfall for FY14 at this point. In addition, the projection for tuition increase is around 2%, which is lower than some previous biennia, and also keeps us from gaining the extra revenue that would have better aided narrowing the shortfall.

Further, Timber Lodge continues to be on hold. In addition to the prior difficulties associated with moving forward, a link between the declining enrollment and housing applications is arising. Until we have a better handle on fall enrollment, the lodge will continue to be on hold.

Curt added that our applications for the summer and fall continue to lag behind one year ago at this time; however, admitted students are slightly higher. Also, with regards to waitlisted classes, these continue to be a valuable tool for determining which classes are most needed for meeting the needs of the students. The school with the most wait-listed students for the fall was Social Sciences, with 104 for 12 difference classes. Natural Sciences had 60 waitlisted students for 13 different classes. Arts & Letters had 11 students, Business had 10, and Education had 4.
In a meeting last Friday (April 5) with the Deans, minors, graduate and undergraduate degrees programs, certificates, etc. were discussed with the aim of providing the most beneficial options for those in the region. The Deans also did some preliminary work on a modified summer pay policy, but any modifications would not go into effect until summer 2014.

Virginia Anderson asked whether minors, certificates, and associate degrees count towards our performance funding. Curt noted that there are different metrics, and all metrics would have to be taken into consideration. These items mentioned do not count in and of themselves, but we do benefit from them insofar as they attract students to I.U.. It’s worth noting once again that minors and certificates do not have to have special permission from ICHE. They must only gain approval from their respective unit, APC, the Faculty Senate, and finally the academic leadership council.

Glenn Mason provided a few highlights in his UFC report. The definition of an ‘academic credit’ was defined at the meeting as being a minimum of 2,000 minutes. IU Southeast is already over this minimum. There were some minor revisions concerning intellectual property – anything one does during university time on university property belongs to the university. No major changes were made to eligibility for sabbatical leave, although it was brought up at the meeting.

Debi Finkel asked for clarification about the minimum, and Glenn noted that most of IU Southeast’s classes have 2,250 minutes for a three-credit class, and this exceeds the required minimum amount of time in class.

President Squires noted that when the RFC met, it voted on the 10% for summer salary pay, but that won’t hold up because it’s not practical. She also noted that she would be retiring, and that there would be a new group of people joining the Senate. She encouraged those staying on to continue to be generous with their time and talents.

**Action Items:**

**Circular 13-9A – BUS-P 421:** Supply Chain Management – passed without discussion or comment.

**Circular 13-9B – FINA-A 456:** Samoa Art and Culture – Debi Finkel offered a clarification to number 15, requesting that the clause “or over the age of 21” be changed to “or instructor approval” because of the study abroad trip component of the class.

**Circular 13-9C – FREN-F 391:** Studies in French Film – passed without discussion or comment.

**Circular 13-9D – School of Business Post Baccalaureate Certificates** – passed without discussion or comment.

**Circular 13-9E – General Education Requirements and Learning Outcomes** – Bryan Hall, on behalf of Arts & Letters, expressed concerns over the changes that were proposed in this circular. A number of faculty members from the other schools also expressed their concerns moving forward with the proposal as it stands. Victor Waingeh elaborated on many points, and fielded several questions about the proposal, on behalf of the General Education Committee. It was narrowly passed that this item be **tabled** until the April 25 meeting. Bryan Hall proposed that an ad hoc committee of volunteers, himself included, be formed to discuss further how a resolution might be reached before the next meeting. This was accepted. It was also resolved to move Circulars 13-9 F and G to the April 25 meeting. A five-minute extension was agreed upon, and the meeting was **adjourned** a few minutes after 4:00.