

General Education Requirements (FOR ONLINE OR FACE TO FACE) NOTE: BGS STUDENTS <u>MUST RECEIVE A GRADE of C- OR BETTER</u> FOR THE COURSES TO BE COUNTED IN THE DISCIPLINARY AREAS FOR THE GENERAL EDUCATION COURSES A Grade of D will full - fill the General Education Requirement, but will go in the elective area only!	Cr Hrs	06/08/17 NOTE: For students admitted to General Studies Fall 2016 and thereafter List of Approved General Education Courses (from categories 1 and 2)	Final Grade (C- or better)
A. <i>FYS & Information Literacy</i>	1	COAS-S104 Freshman Seminar & COAS-154 Pathways	
B. <i>Written Communication</i> 1. Writing Composition 2. Research Writing	3	Writing Composition: ENG-W131 or HON-H103	
	3	Research Writing: ENG-W290 (Required for General Studies Degree)	
C. <i>Oral Communication</i>	3	SPCH-S121 or HON-H104 or PHIL P113 or BUS-C104	
D. <i>Quantitative Reasoning</i>	3	MATH A-118, M110, M114, M117, M118, M119, M122, M125, M215, T101	
E. <i>Reasoning about Ethical Issues or Diversity</i> Recommended courses are in bold	3	Diversity: AFRO-A169, A249, EDUC-M300, ENG-L207, FINA-A150, GEOG-G201 , HIST-E100, F100, F216, F232, G100, H207, H231, HON-H103, PHIL P170, POLS-Y107, Y109, SOC-S163 , SPCH-S122 Ethical: JOUR-J280, PHIL – P100, P140, P145, P200, P240	
F. <i>Central Ideas in the Arts/ Humanities</i> Recommended courses are in bold	3	Arts: F100, H100 , N110, MUS-E241, M174 , T109, THTR-T105, T120 , T271 Humanities: AFRO-A169 , ENG-L101, L102, L103, L104, L106, FINA-A101, A102, HUMA-U101, U102 , PHIL-P100, P140	
G. <i>Central Ideas in Natural & Physical Sciences</i> (Must have a 5 credit hour science with lab) Recommended courses are in bold	5	BIOL-L100 , L101, L102, CHEM-C101/C121, C102/C122, C104, C105/C125, GEOG-G107/108, GEOL-G100 , PHYS-P100, P201, P221, PLSC-B101	
H. <i>Central Ideas in Social/Behavioral Sciences</i> Recommended courses are in bold NOTE: If SOC S163 used in E, cannot use in H.	3	ECON-E101, E201, GEOG-G110, HIST-H101, H103, H104, H105, H106, W101 JOUR-C200, POLS-Y103, Y107, Y109, PSY-B310, PSY-P101, P102, SOC-S163	
I. <i>Additional requirement Arts/Humanities or Social/Behavioral Sciences</i> Complete one additional course either from Arts/Humanities or Social/Behavioral Sciences for 3 credit hours. The course must be from a different discipline/subject than the courses taken for the Arts/Humanities and Social/Behavioral Sciences requirements above. In other words, no double dipping.	3	Arts: FINA-F100, H100 , N110, MUS-E241, M174 , T109, THTR-T105, T120 , T271 Humanities: AFRO-A169 , ENG-L101, L102, L103, L104, L106, FINA-A101, A102, HUMA-U101, U102 , PHIL-P100, P140 Social/Behavioral Sciences: ECON-E101, E201, GEOG-G110, HIST-H101, H103, H104, H105, H106, W101 JOUR-C200, POLS-Y103, Y107, Y109, PSY-B310, PSY-P101, P102, SOC-S163	

Major Requirements	Cr Hrs	¹	Final Grade
Arts & Humanities Minimum of 12 Hours Required Grade of C or better required (At least 3 hours 300-400 level)	3	ENG-W131 or HON-H103 (B. from page 1)	
	3	SPCH-S121 or HON-H104 or PHIL-P113 (C. from page 1)	
	3	ENG-W290 (B. from page 1)	
	3	Capstone (see below)	
Science & Math Minimum of 14 Hours Required Grade of C or better required	5	Science with Lab (5 credits) (G. from page 1)	
	3	Quantitative Reasoning (3 credits) (D. from page 1)	
	3	Choice of Science/Math (3 credits)	
	3	Choice of Science/Math (3 credits)	
Social Sciences Minimum of 12 Hours Required Grade of C or better required (At least 3 hours 300-400 level) Choose at least two different disciplines within area	3	Central Ideas in Social/Behavioral Science (H. from page 1)	
	3	Choice of Social/Behavioral Science	
	3	Choice of Social/Behavioral Science	
	3	Choice of Social/Behavioral Science	
Capstone Grade of C or better required	3	Capstone Requirements: Must be taken when 86 hours completed. Choose from: GNST-G400 (Online) or GNST-G400 (Hybrid)	
Area of Concentration 18 additional hours' in <ul style="list-style-type: none"> Arts & Humanities or Science & Math or Social Sciences Choose at least two different disciplines within area. Grades of C or better required.	18		
Arts/Humanities: AFRO, CMCL, Some COAS, EALC, ENG, FINA, FOLK, FREN, GER, HUMA, MUS, PHIL, REL, SPAN, SPCH, TEL, THTR, WOST Science/Math: Some AHLT, ANAT, AST, BIOL, CHEM, CSCI, some GEOG, GEOL, INFO, MATH, MICR, PHSL, PHYS, PLSC, ZOOL Social Science: ANTH, CJUS, ECON, some GEOG, HIST, JOUR, POLS, PSY, SOC			
Upper Level Course Requirements 30 hours of upper-level (300-400) courses *The Capstone counts as an upper-level course *Approved internships count as upper-level hours	30	Note: Must have at least 3 credit hours of an upper level in another disciplinary area other than Arts and Humanities	
Electives EDUC, MIL, BUS, LSTU, NURS, OLS, SUPV, HPER/SPH courses fit in this category			
Credit Hour Requirements <ul style="list-style-type: none"> Minimum 120 credit hours for BGS Maximum credit hours accepted from 4-year college: 90; not to exceed 90 hours in combination Maximum credit hours accepted from 2-year college: 64; not to exceed 90 hours in combination Must earn at least 26 credit hours after admission to BGS See General Studies advisor for information about CLEP, DSST, and PLA credits 			

06/08/17

¹ FOR ONLINE ENROLLMENT, BE SURE TO REGISTER EARLY TO SECURE THE COURSES YOU NEED WHEN YOU WANT THEM.

Notes and Helpful Information:

Should problems arise, your Academic Advisor can stop many issues from escalating to larger ones. Call us at 812-941-2327 to make an appointment if you have questions, concerns or need some academic advice. We are here to help you succeed in college!

Second, we encourage you not to assume the worst. At times, University jargon can be intimidating and scary. We are happy to explain or translate for you!

BGS (Bachelor of General Studies) is available for students ONLINE!

The Bachelor of General Studies Degree Program can now be completed online. Students can take online courses at IUS or any IU campus that appears in the IUS online schedule. **PLEASE NOTE THAT IF YOU ARE TAKING ONLINE CLASSES FROM A DIFFERENT CAMPUS FOR YOUR LAST COLLEGE SEMESTER THAT ALL SCHOOLS DO NOT HAVE THE SAME DATE FOR GRADES TO BE TURNED IN AND PROCESSED FOR YOUR GRADUATION. IF YOU ARE TAKING ONLINE CLASSES FROM A CAMPUS THAT HAS A DIFFERENT DUE DATE, YOUR GRADUATION DATE WILL BE AFFECTED. YOU WILL NEED TO CONTACT THE REGISTRAR'S OFFICE BEFORE YOU ENROLL FOR THE ONLINE CLASSES FROM A DIFFERENT CAMPUS. YOU CAN REACH THE REGISTER'S OFFICE AT 812-941-2240**

IF YOU ARE RECEIVING FINANCIAL AID AND YOU TAKE AN ONLINE COURSE FROM ANOTHER IU CAMPUS YOU WILL NEED TO FILL OUT A (CONSORTIUM FORM) TO AVOID THE RISK OF LOSING YOUR FINANCIAL AID.

Please review your Academic Advising Report before you come to your advising

appointment. The AAR is a report summary of how transfer work from other institutions was accepted into the IKUS curriculum. [Work taken at other IU campuses is part of the Indiana University official transcript and is not considered "transfer work."] The Academic Credit Report is accessed through **One.IU** under "My Academics and Grades. "Find" Transfer, Test Other Credit, click the link: View Academic Credit Report

AAR (Academic Advising Report)

The AAR (Academic Advising Report) is also a tool one can use to find a list of courses that will meet the general education requirements.

1. Go to [One.IU](#) My Academics
2. Select "View My Advisement Report"
3. Select the Institution (i.e. Southeast)
4. Select the Academic Program
5. Select the Report Type; click Process Report

The resulting report will begin with an advising transcript, summarizing all transfer, test, and other credit; as well as a semester by semester listing of all courses completed at IUS and other IU campuses. Mid-way through the report, it will display General Education Requirements, showing how courses already completed fulfill certain requirements; and displaying grids of course options that will fulfill other requirements.

AAR - WHAT IF

There is a "What-If" component to this module which allows you to see how credit earned would apply to a different major. Go to [One.IU](#), My Academics and under the Advising banner, click on "What-If Advisement Report." [At this same location, you may also view your "unofficial" transcript, Academic Credit Report, or Grades.

AAR Brochure Link:

<https://www.ius.edu/registrar/files/aar-brochure.pdf>

Some details to remember when looking at your Academic Advisement Report (AAR):

- ✓ Student may not have over 30 hours in discipline or subject (such as ENG, PSY, BIOL, etc.) or a professional degree area (such as BUS, EDU, HPER, JOUR, MUS, and NURS). Discuss minor requirements with your Academic Advisor if you have excessive hours in any area. Declare your minor early so that it can be added to your AAR. Current requirements for each minor are listed in the IU Southeast Bulletin 2015 – 2017 at <http://bulletins.iu.edu/ius/2015-2017/>
- ✓ A minimum of 30 hours must be taken within the IU system. Self-Acquired Competency credit and CLEP/DSST exams do not count toward this 30-hour minimum. *CLEP/DSST exams count as transfer hours*. Students may not have more than 30 hours of CLEP/DSST exams.
- ✓ A student may not have more than 64 credit hours from a Junior College or 90 transfer credit hours from a 4-year college/university. If a student has attended both a junior college or a 4-year college, no more than 90 credit hours in combination may be applied to the BGS. If more than 90 hours are brought in, the Office of General Studies will utilize upper-level and required hours first and lower-level elective hours will not be counted in the Academic Plan.
- ✓ A minimum of 18 hours of accepted course work for the BGS must be taken *after* the student has been admitted into the Bachelor of General Studies degree program. Self-Acquired Competency credit and CLEP/DSST exams do not count toward this 18-hour minimum. In order to graduate, a student must maintain a Grade Point Average (GPA) of *at least 2.0*
- ✓ The Bachelor of General Studies degree program requires an overall average of a C in all discipline areas such as; Social Sciences, Science & Math, Arts and Humanities and your Area of Concentration which is selected from the discipline areas previously listed.

Academic Planner (iGPS Plan)

Note: The Academic Planner (iGPS Plan) and your Degree Map can be accessed via One.IU.

The Academic Planner (iGPS Plan) allows you to plan out your entire IUS academic career, semester-by-semester; preserve that plan in your on-line student center; adjust and amend it as information changes; and ease your registration.

Although administrators can view what you have placed in your planner, only you, using your unique IUS username and passphrase can change the contents.

Career Development Center is a Valuable Asset

If you're unsure of a career path, explore your options early by visiting the Career Development Center in US-106 or call 812-941-2275 and ask about the Strong Interest Inventory assessment. The Career Development Center also

offers classes on networking, interviewing, and resume writing as well as internships. Career Development will also help you to set up a LinkedIn Account and take a professional headshot as well.

If you are a sophomore, junior or senior-level student, you can earn college credit with your current employer just by interning on a new project. Or Career Development will assist you in finding a to find out more about internships follow the link below. It will answer your questions, as well as provide you with the internship requirements and the paperwork you and your employer will need to fill out. <https://www.ius.edu/career/internships/>

PLA (Prior Learning Assessment) Options available for General Studies Students Only

Currently, the PLA portfolio option is not available to General Studies Students. However, IU is currently working on a process so that General Studies Students can prepare a portfolio of their life experience that is equal to college level learning. As soon as a system is in place, our office will provide the information to our students.

1. **DSST PROGRAM (DANTES)** - Ask about the fast-track to BGS degree completion – DSST exams! Learn more at: <http://www.getcollegecredit.com/>. The BGS program will allow up to 30 credit hours of DSST credit, depending on the number transfer hours you already have.

DSST exams help students earn college credit for knowledge gained outside of the traditional classroom. It is essential for students at IU Southeast to first check with your academic advisor to see what DSST offerings will fit within your degree.

DSST Exams are:

- Internet-Based Testing
- Reasonable Fees - Each DSST exam is \$80 (except for Fundamentals of Cybersecurity \$90) payable by credit card on-line when you take the test. There is a \$15 registration fee that must be paid before the test appointment. Please bring the registration payment receipt to your test session. Call the Student Development Center at (812) 941-2312 to schedule a test appointment.
- Course Credit Received When Test Passed – each DSST course is worth 3 credit hours

For Frequently Asked Questions About DSST go to:

<https://www.ius.edu/student-development-center/testing-services/dsst-faq.php>

2. **Standardized Exams – CLEP Exams** are available through the Student Development Center at IU Southeast
3. **Awarding Credit for military training (through ACE credit Recommendations) – this evaluation is completed by the Credit Analyst in Admissions**

WHEN TO APPLY FOR GRADUATION:

To graduate in December – students must apply by May 1

To graduate in May or August – students must apply by December 1