**Center for Cultural Resources (CCR) Travel Grant**

**Intent:**

The intent of the CCR Travel Grant is to assist an undergraduate or graduate student enrolled at Indiana University Southeast in a cultural experience that involves direct personal interactions within another culture (e.g. homestay, teaching, conference attendance and/or presentation) beyond those of a guided tour. All majors are welcome to apply. Stronger consideration may be given to applicants pursuing education-related careers and those graduate students who have received his or her bachelor’s degree within the past two years. The above are guidelines and not absolute restrictions.

**Criteria:**

- Program must be educationally-based: either professional development (presenting or attending at a conference or workshop), teaching abroad, or observation of another culture’s educational system

- Students are encouraged to travel beyond the United States and its territories (however, experiences that relate to specific cultural groups in the US will be considered, e.g. Amish, Native American Nations, immigrant population centers, etc.)

**Obligations:**

Students must complete the following obligations after their return:

- Write a **Thank You Note** to the person or family for whom the scholarship is named describing your travel experience

- **Present at a CCR designated event** a 15-30 minute presentation of his/her experiences (what was learned, how it will impact his or her career multiculturally, how he or she can maintain contact/support/communication with the cultural community visited)

- Provide a **written report** (2 or more pages) documenting those experiences (photos or video encouraged) and how the CCR can support the community visited. This report will be kept in the CCR’s archive.

- **Collect resources** (can be inexpensive realia—newspapers, food boxes, or other unique cultural items) for a new or existing Culture Kit related to the visited community’s culture.

**Application Process:**

- Write a **persuasive letter of intent** (no more than three pages) describing how you expect this experience would impact you as a professional, what you hope to bring back to our community, and why you are the best candidate for this position.

- Applications should be accompanied by one recommendation letter from a faculty member or former teacher familiar with your professional or educational goals and the value of this cultural experience. Please use Recommendation Form below. (You may want to provide your recommender with a copy of the above travel grant criteria and obligations, and a copy of your letter.)

- The Board intends to award one or two grants from $250-$500. Applications are due March 15th. Awards will be announced by the first Friday in April.
IUS Center for Cultural Resources Travel Grant Application

(Note: Please save as a MSWord Document and type application.)

Full Name: __________________________________________________________________________

Student Identification Number: _________________________________________________________

Address: ___________________________________________________________________________

___________________________________________________________________________________

Phone: ____________________________  Permanent E-mail:_______________________________

Undergraduate/Graduate Graduation Dates:_________________       Circle One: Fr/So/Jr/Sr/Grad

Overall GPA:___________________________  GPA in Major:______________________________

Major(s):_____________________________________Minor(s):______________________________

Name/Description of cultural experience applying for travel grant (length/location):

_________________________________________________________________________

Estimated cost of program and transportation:

_________________________________________________________________________

Additional applications for sources of financial aid being sought:

_________________________________________________________________________

List any Previous Study or Travel Abroad Experience or experience with different cultures:

_________________________________________________________________________

Name and e-mail address or phone number of person writing recommendation letter:

_________________________________________________________________________

Typical award is $250-$500.

If you are the recipient of this reward, you will be required to meet all of the obligations as described on the information page that are required by the CCR Board. Your signature indicates your acceptance of these requirements.

Signed: _________________________________________  Date:______________

Submit application, letter of intent (no more than three pages) and letter of recommendation with regard to your educational experience and goals and the value of this cultural experience to: Melanie Hughes, CCR Travel Grant Committee; IUS Library; 4201 Grant Line Road; New Albany, IN 47150. Or e-mail Melanie Hughes, mehughes@ius.edu

**DEADLINE March 15th**
Recommendation Form
for the IUS Center for Cultural Resources (CCR) Travel Grant

Name of Student: _____________________________________________________________

DIRECTIONS: In the space below (or on a separate sheet), please speak to this student's maturity and ability to handle an experience within another culture, as well as any other comments that will assist the committee in understanding the qualifications of this student for this particular experience.

Name __________________________________________ Title ___________________________

Signature _________________________________ Date ______________________________

Please give this signed letter in a sealed envelope to the student for submission with his or her application, or mail it independently to: Melanie Hughes, CCR Travel Grant Committee; IUS Library; 4201 Grant Line Road; New Albany, IN  47150

DEADLINE March 15th.

Questions? Please Contact Melanie E. Hughes, Assistant Librarian, CCR Co-Director; mehughes@ius.edu or phone (812) 941-2145.