Professional Staff Council Development Meeting
February 4, 2010

Attending:  Brady Miller, Tom Prinz, Lynn Prinz, Jen Crompton, Joy Cox, Mandy Bibee, Ashley Troncin

1. Minutes from last Meeting - Reviewed with no changes

2. Refine By-Laws and Purpose Documents
   a. The professional staff constitution was reviewed one section at a time with changes discussed for each section. The review continued through the entire Constitution and to By-Law II, Section 1. Due to time constraints, the rest of the By-Laws were not reviewed.
   b. Groups were renamed as follows:
      i. Professional Staff Council “Council”
      ii. Membership – all professional staff
      iii. Voting Membership – Executive Board and Division Representatives
      iv. Division Representatives – those elected to vote on behalf of each division
      v. Executive Board – President, Vice President, Secretary, Treasurer
   c. Tom Prinz made notes and changes to the Constitution as discussed. The updated copy is available on OnCourse for review.

3. Discuss funding proposal
   a. Due to budget constraints, Brittany Hubbard is going to change the funding proposal discussed in the last meeting to a one-time request instead of a base budget request. Based on the Chancellor’s memo regarding this year’s budgets, a one-time request will have a greater chance of getting funded.

4. Focus Groups – Tabled for next meeting

Next Meeting:
Complete review of by-laws and discuss focus groups