Professional Staff Council
Wednesday, January 18, 2011
9:00-11:00AM

MINUTES

I. Reviewed December minutes
II. Committee Reports
III. Others News/Discussion

In Attendance: Joe Glover, Graham Gohmann, Sara Wooden, Nick Ray, Rosie Shannon, Tanlee Wasson, Darlene Young, Leslie Turner

Absent: Mary Beth Nanz, Ashley Troncin McKay, Charlie Edelen, Jen Crompton, Erica Walsh

I. Meeting was called to order and December minutes were reviewed and minor changes discussed. Leslie Turner’s name was added to the Professional Development Committee list. No quorum, so minutes were not approved....minutes will be posted to Oncourse once approved.

II. Committee reports were given by the following:

a. Social Committee- Rosie Shannon reported the committee had met and discussed a few topics for future events. The committee is currently exploring some community service projects to pursue—possibly a Relay for Life team or join a current team already in place here on campus through the Financial Aid Office—more to follow. Also mentioned a possible “pitch-in” Mardi Gras event on Feb. 21st...checking in with Conference & Catering for approval—more to follow. The committee is seeking 2 other professional staff members to join the committee.

b. Terms & Election Committee- No report.

c. Professional Development Committee-Tanlee Wasson-Chair, gave a summary report (see entire report posted to Oncourse). In summary the committee met and held general discussion about the direction and goals of the subcommittee. The committee is working with Human Resources to identify training needs pertinent to the campus at large, as well as relevant to the development of professional staff. A few areas identified: IUIE Training (with emphasis on student records); Sharepoint Training; Customer Relations/Student Training; and Dealing with Trauma. See details posted to Oncourse.

d. Administrative Policy Committee-Leslie Turner reported her thoughts on the goals of the Administrative Policy Committee—focus to gain representation at the table for this year and to have resources (policy manual??) available to the professional staff through Oncourse or a website. Prior notification of policy changes at a department level is a
concern as well as having the opportunity to have a voice in policy changes at the local/regional level. Differences in IU policy vs. regional policy—there is some confusion there...are there regional policies in writing and if so, where?

There is a need for a summary interpretation of the Blueprint and Academic Direction in regards to policy for all of us to know what is going on at the regional level....Tanlee offered to share a one page summary of these reports to give all a better understanding of the “bigger picture”.

e. Council President—Nick Ray-Chair

Nick spoke briefly about the Chancellor’s Leadership Retreat and the discussion there surrounding the Blueprint and Academic Directions reports.

f. Budget Committee-Sara Wooden-Chair

Sara requested that all budget requests be sent to her by Friday, Feb. 17th ...

Other News/Discussion:

Joe Glover has checked into employee discounts with the YMCA and LAC to meet the new fitness initiatives. HR is aware and has approved to start conversations with these facilities. More to follow...

Nick mentioned all new business items and agenda item should be funneled to Joe.

Subcommittee are encouraged to meet monthly and to give updates at the PSC meeting.

Meeting adjourned at 10:10AM

Next meeting: February 22, 2012

Submitted by: Rosie Shannon, recording secretary