Professional Staff Council

Wednesday, February 22, 2012

9:00-11:00AM

MINUTES

I. Reviewed December and January minutes
II. Committee Reports
III. Others News/Discussion

In Attendance: Ashley Troncin McKay, Nick Ray, Graham Gohmann, Erica Walsh, Jen Crompton, Joe Glover, Mary Beth Nanz, Rosie Shannon, Sara Wooden, Tanlee Wasson, Leslie Turner

Absent: Charlie Edelen

I. Meeting was called to order and both December and January minutes were reviewed. (No quorum was available in January to approve the December minutes) Jen motioned to approve the December and January minutes. Joe Glover second. Minutes will be posted to Professional Staff Council Oncourse site.

II. Committee reports were given by the following:

a. Social Committee- Mary Beth Nanz reported that Kimberly Lewis will be joining the Social Committee. The group has met and discussed a few topics for future events.

   The first is a social pitch-in with a tentative date for Thursday, March 15th. This will be a luncheon for all Professional Staff from 11:30-1:30 here on campus...more details to be announced once the location is confirmed.

   Relay for Life efforts are underway. The committee is suggesting to host a pancake breakfast fundraiser at Sam’s Food and Spirits in New Albany and donate the proceeds to the Relay for Life event to be held early June. More details will follow once a date is confirmed.

   The third possible idea was to organize a donation drive for The Animal Care Society of Louisville or the Backpacks for Kids....PSC would organize a collection week possibly early fall semester...more details to follow.

b. Terms & Election Committee- Erica reported on suggestions for terms and elections. It was suggested that representatives serve a two-year term with staggered start dates for each division. To run for office, one must have been a representative of the Professional Staff Council for at least one year.
Officers will serve a two-year term. Elections—those running for the council or office may be nominated by themselves or others, but must approve their nomination. Elections should be held in July, prior to the start of each academic year.

Feedback was given and Erica plans to consult the PSC constitution to see if these changes to the Elections process would align with the by-laws or if changes would need to be proposed.

c. Professional Development Committee—Tanlee Wasson-Chair, has looked into two areas of training—Sharepoint and Student Services training (with a focus on retention efforts). HR is willing to conduct an intense ½ day training session for 20-30 people for Sharepoint before July 1st. HR would also be willing to pay for a Student Services training session for student support staff...this may be offered over the course of 3 days, with someone from the Bloomington campus conducting the training. No dates have been set yet. Tanlee also mentioned the idea of utilizing our own IUS staff/faculty to provide training on topics relating to their area of expertise.

d. Administrative Policy Committee- Leslie Turner announced that Darlene Young has joined the Administrative Policy Committee. She is still considering a few others to join her committee.

e. Council President-Nick Ray-Chair

f. Budget Committee-Sara Wooden-Chair, reported that a budget proposal was created, but was not submitted this year, due to strict budgetary restrictions this year.

Other News/Discussion:

Joe Glover reported that the collaboration with the YMCA on a discounted membership plan has been put on hold for now. Details of this plan have not been agreed upon.

Joe also mentioned that discussions are still in the works with the LAC fitness center. Terms and conditions are being discussed and more updates and details will follow.

Sara Wooden gave a brief report of the CBAG Recommendations for the upcoming budget meeting to be held on Feb. 23rd. She asked for additional input for the CBAG recommendations list and gave some brief highlights from the recent informational meeting held by Jim Kennedy and Steven Keucher from Bloomington—and how the recent Student Services Initiative will affect the southeast campus.

Jen Crompton motioned to adjourn the meeting. Joe Glover second.

Meeting adjourned at 10:15AM

Next meeting: TBD

Submitted by: Rosie Shannon, recording secretary