Professional Staff Council
Monday, November 26, 2012
10:00-11:30 AM

MINUTES

I. Welcome, roll call and final approval of October minutes
II. Committee Reports
   - Campus Engagement Committee: Amanda gave a report on the featured event series. The featured event calendar will be sent out to all Professional Staff via email to promote (Save the Date) and inform the staff. It may also be sent out as an Outlook Calendar invite as a reminder. Some of the events may include:
     - December: The Art of Fine Dining with Marty Rosen (not confirmed yet)
       - Service Project—Adopt a family/Angel Tree/Toys for Tots, etc.
     - February: Homecoming Basketball Game Outing
       - Ogle Center performance-Ball in the House
     - March: Beer Prost at Horseshoe
     - April: Finals Stress Free Activity

   - Professional Development Committee: Leigh Ann Meyer reported that she is still in contact with the IUS Staff Council group to see if there would be a member willing to join her committee—that is pending their President vacancy at the current time. Ideas were discussed for possible Professional Development topics/workshops/etc. A survey was suggested to gather more ideas from other PSC members. Some possible topics to explore: a Writing Center Workshop; Social Media Workshop; Professional Networking;

   - Amanda and expressed the idea to combine Professional Development events with Community Engagement events or to partner on topics. Leslie suggested finding ways for all Departments to share their expertise with PSC members and to offer workshops in our areas of expertise.

   - Budget Committee—Mary Beth Nanz had no new updates. Brittany informed the council that the campus has asked that all departments continue to reduce spending.


II. Committee Reports
   - Meeting was called to order and roll call was taken. Minutes from the October meeting were reviewed. Joe Glover made a motion to approve the minutes. Rebecca Turner seconded the motion. October minutes were approved.
Administrative Policy Committee—Brittany reported that CBAG met in November and she will post notes from that meeting to the Oncourse site.

III. Council President’s Update:

Erica shared some news from the recent Council President’s Meeting:

The Chancellor is looking at the reciprocity agreement again this year. We continue to take in more Kentucky residents and funding does not pay for non-Indiana graduates. Focus is on recruiting more Indiana students to campus. ICHE (Indiana Council for Higher Education) is looking into these numbers which determines funding for our campus.

Construction has started for Timber Lodge.

VC of Student Engagement search is well underway. Initial screenings have taken place and phone interviews are the next step. Several applicants have been identified.

VC Academic Affairs process has not moved forward yet.

Nursing Program is now accepting 56 students into the program each year.

2 new Scholarships are now in place—one in memory of Kevin Hammersmith of Duke Energy and the other is the Dr. Gil Atnip Scholarship.

Upcoming events:

Dec. 8th Holiday Pops Concert-School of Music

Dec. 12th Chancellor’s Holiday Party-Luncheon for faculty/staff

Dec. 13th Family Christmas Program

Sanders Speaker Series will be held Feb. 12, 2013- speaker TBA.

IT Desk top replacements—Windows 8 coming soon.

IV. Old Business

Professional Development Articles will be placed in the Resources section of Oncourse.

Lark is ready to move forward with the PSC website. Rebecca Turner and Leslie Turner will join Lark on this sub-committee. Brittany would like to see this website used for staff resources and to be a venue for staff to anonymously bring up topics/issues for discussion.

V. New Business:

Holiday hours for December 26, 27, 28, 31st will be 10:00-2:00 for most Student Affairs and Departments on campus. January 2, 3, and 4 will be 9:00-7:00. No Saturday hours….all hours should be posted on websites.

Enrollment is down for spring. Graduate programs are showing the most decrease (7%) in enrollment numbers. Focus groups are in place for the first week of December to explore reasons for the decline…this group will include some freshmen, sophomores,
and juniors enrolled for fall, but not yet for spring. Undergrad numbers are down (4.6%).

Lark moved to adjourn the meeting.
Rebecca seconded the motion.
Meeting was adjourned at 11:30AM
Next meeting date: January 28th

Minutes submitted by:
Rosie Shannon, Recording Secretary