Professional Staff Council

Monday, March 24, 2014

10:00 – 11:00 AM

MINUTES

I. Welcome and Roll Call

II. Committee Reports

III. Others News/Discussion

In Attendance: Brittany Hubbard, Leigh Ann Meyer, Jim Wolfe, Amanda Stonecipher, Mary Beth Nanz, Steve Bennison, Jen Myers, Rebecca Turner, Chanel Barbour

Absent: Matt Springer

I. Meeting was called to order by Brittany Hubbard.

II. Committee Reports:

   a. Campus Engagement Committee: Would like to put together a group to go to the Derby Festival mini/Marathon to cheer on participants. R. Turner will work with T. Andrews to get message sent to all campus staff and faculty inviting them to join us.

   b. Professional Development Committee: working with Cari Edwards from Staff Council on a detailed professional development on how to use the Box. Will be offering two different times, as participants will need to be at a computer and thus space will be limited. L. Meyer will send invitations.

   c. The Budget Committee and Administrative Policy Committees had no updates.

III. Council President’s Update: President will be stepping down, as she is moving to a different campus. Per By-laws, the Vice President L. Meyer will become the President for the remainder of the year.

   a. Elections will need to be held for next year’s positions.

   b. L. Meyer will confirm who will be remaining on the Council and who will be rolling off and thus which positions will need to be refilled prior to hosting elections.

IV. Old Business: B. Hubbard gave information to N. Ray in order to get Professional Staff Council website up and running.

V. New Business:

   a. A concern was raised and discussed about the number of recent departures from the institution. It was decided that PSC President L. Meyer would draft a message to the administration about these concerns.
b. There is to be a Faculty Senate “Welcoming Committee” for incoming Chancellor Wallace. It was noted that it would also be helpful to have a Professional Staff Council presence for the new Chancellor as well, perhaps in conjunction with the Staff Council. L. Meyer will take the lead on this initiative. As the Writing Center Director, as has already been in communication with Chancellor Wallace. Some possible ideas include:
   i. Hosting a Meet and Greet for staff and professional staff with Chancellor Wallace.
   ii. Speaking with Professional Staff RE: What are our most important points, so that we can present a unified message and not overwhelm the new Chancellor.
   iii. Taking a listening approach first, asking How can Professional Staff Council help in the transition.