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References

[book]

Adams, S. (1986). *Our silent sisters* (2nd ed.). New Haven: Yale University Press.

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Baker, J., Jr. (1991). Men in colonies. In K. D. Daly (Ed.), *Our brothers* (pp. 33-56). Chicago: McGraw.

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America First Association. (1986). *Our silent sisters* (2nd ed.). New Haven: Author.

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Dixon, J. K. (2000). Slavery in the time of colonial America. *Journal of Anthropological Research*, 41(2), 339-347. [Note: 41 = volume; (2) = issue]

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Dixon, J. K. (2000). Slavery in the time of colonial America. *Journal of Anthropological Research*, 41(2), 339-347. Retrieved July 8, 2007, from Ebscohost database.

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Slavery ends in America. (2007, July 1). *Courier-Journal*. p. A4.

[Online Web page]

Parker, H. (1994). *Revolution in early colonial America*. Retrieved July 8, 2007, from <http://www.revolt.html>

—or more likely:

Revolution in early colonial America. (n.d.). Retrieved July 8, 2007, from <http://www.revolt.html>

[personal communication—put in text only, not put on references page]

J. Fox (personal communication, May 1, 2007) or (J. Fox, personal communication, May 1, 2007).

1-6 Authors: Adams, S., Post, D. L., French, R. S., Jones, B., Clark, T., & Snow, E. Y.

7 or More Authors: Adams, S., Post, D. L., French, R. S., Jones, B., Clark, T., Snow, E. Y., et al.

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Employers often discriminate against women. Adams (1986) states, "Men discriminate against women" (p. 351). **—or just as acceptable:**

Employers often discriminate against women. "Men discriminate against women" (Adams, 1986, p. 351). **—or if author/date are unknown and computer generated source:**

Employers often discriminate against women. "Men discriminate against women" (*Revolution*, n.d.). **—or indent one tab for a long quote that is MORE than forty words:**

Men's discrimination against women will ultimately backfire because when a man discriminates **against** a woman, he is in reality discriminating against his own mother, sister, wife, or daughter. **We** are all related, all connected, so to discriminate against anyone else in the end backfires and **hurts** all of us. (Adams, 1986, p. 351)

SUMMARIZING the author's IDEAS: This form is highly recommended for demonstrating in your own words that you understand the main points of an entire selection. To summarize, (1) read the original article, (2) identify the main ideas, (3) lay the article aside, and (4) from memory restate the main points in your own words. (Include date or n.d. if not known. Do not use page numbers.)

Employers often discriminate against women. Adams and Johnson (1992) believe that men only hurt themselves when they discriminate against women. **—or just as acceptable:**

Employers often discriminate against women. Yet men only hurt themselves when they discriminate against women (Adams & Johnson, 1992).

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1-2 authors: cite both every time

Smith and Jones (1999) or (Smith & Jones, 1999).

3-5 authors: cite all first time, then use 1st author et al.

first time: Smith, Jones, and Davis (1998) or (Smith, Jones, & Davis, 1998).

second time: Smith et al. (1998) or (Smith et al., 1998).

6 authors: cite first author, et al. always Smith et al. (1998) or (Smith et al., 1998).